



RHONDDA CYNON TAF

***CYNGOR BWRDEISTREF SIROL
RHONDDA CYNON TAF
COUNTY BOROUGH COUNCIL***

CHWECHED CYFARFOD CYFFREDINOL BLYNYDDOL AR HUGAIN Y CYNGOR
TWENTY-SIXTH ANNUAL COUNCIL

**Dydd Mercher 26 Mai 2021 am 3.00pm
Wednesday 26TH May, 2021 at 3.00 pm**

CYNGOR BWRDEISTREF SIROL
RHONDDA CYNON TAF
COUNTY BOROUGH COUNCIL

COMMITTEE SUMMONS

C Hanagan
Service Director of Democratic Services & Communication
Rhondda Cynon Taf County Borough Council
The Pavilions
Cambrian Park
Clydach Vale CF40 2XX

Meeting Contact: Julia Nicholls (07385 086814)

YOU ARE SUMMONED to the Twenty-sixth Annual Meeting of **RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL** to be held virtually on **WEDNESDAY, 26TH MAY, 2021 at 3.00 PM.**

AGENDA

**Page
No's**

1. DECLARATION OF INTEREST

To receive disclosures of personal interests from Members in accordance with the Code of Conduct

1. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest; and
2. Where Members withdraw from a meeting as a consequence of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.

2. ELECTIONS & APPOINTMENTS

- a) To elect a Presiding Officer of the Council.
- b) To elect a Deputy Presiding Officer of the Council.
- c) To receive an address from the Mayor of the Council 2020-2021.

- d) To elect a Mayor of Rhondda Cynon Taf County Borough Council for the Municipal Year 2021-2022.
(For the Mayor to announce their consort for the Municipal Year 2021-2022)

- e) To appoint a Deputy Mayor of Rhondda Cynon Taf County Borough Council for the Municipal Year 2021 – 2022.
(For the Deputy Mayor to announce their consort for the Municipal Year 2021 – 2022.)

- f) To appoint a Leader of the Council.
- g) To confirm the appointment of the Leader of the largest opposition party, as the Leader of the Opposition.

3. EXECUTIVE FUNCTIONS

To note the Leader's Scheme of Executive Delegations, including the appointment of Deputy Leader and the Cabinet, to be presented by the Leader at the meeting of the Council.

4. THE POLITICAL BALANCE OF THE COUNCIL

To consider the joint report of the Director of Legal Services and Service Director, Democratic Services & Communication.

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5. THE COUNCIL'S CONSTITUTION - PROPOSED AMENDMENTS AND ANCILLARY MATTERS

To consider the joint report of the Director of Legal Services and Service Director, Democratic Services & Communication.

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6. MEMBERS' SALARIES & ALLOWANCES - THE INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT

To consider the joint report of the Director of Finance & Digital Services, The Director of Legal Services and the Service Director, Democratic Services and Communication.

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7. APPOINTMENT OF COMMITTEES 2021-2022

To consider the report of the Service Director, Democratic Services & Communication providing recommendations for the appointment of Committees for the 2021-2022 Municipal Year.

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8. APPOINTMENT OF CHAIRS & VICE CHAIRS 2021-2022

To consider the report of the Service Director, Democratic Services & Communication outlining the need to:

- a) Appoint a Chair and Vice-Chair to the Planning and Development Committee
- b) Appoint a Chair and Vice-Chair to the Licensing Committee
- c) Appoint a Chair and Vice-Chair to the Appointments Committee
- d) Appoint a Chair and Vice-Chair to the Appeals/Employee Appeals/Chief Officer Appeals Committees
- e) Appoint a Chair and Vice-Chair to the Pension Fund Committee
- f) Appoint the Chair and Vice-Chair of the Democratic Services Committee
- g) Appoint the Chairs and Vice Chairs to the following Scrutiny Committees:

- Overview and Scrutiny
- Finance and Performance Scrutiny Committee
- Public Service Delivery, Communities & Prosperity Scrutiny Committee
- Children & Young People Scrutiny Committee
- Health & Well-Being Scrutiny Committee

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9. QUASI JUDICIAL BODIES/AD HOC COMMITTEES 2021-2022

To consider the report of the Service Director, Democratic Services & Communication outlining the need to appoint members to:

- a) The Local Education Authority Governors (Appointments) Committee (5 Members). (3 Labour, 1 Plaid Cymru and 1 RCT Independent Group)
- b) Voluntary Early Retirement/Redundancy Panel (5 Members) (3 Labour, 1 Plaid Cymru and 1 RCT Independent Group)
- c) Joint Consultative Committee (4 Members)

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10. OUTSIDE BODIES & OTHER COMMITTEE APPOINTMENTS

To receive the report of the Service Director, Democratic Services & Communication outlining the need to appoint representatives to the following outside bodies:

- a) Welsh Joint Education Committee (1 representative)
- b) Board of Governors Coleg y Cymoedd (1 Member, 1 Officer)
- c) Joint Council for Wales (1 representative)
- d) Welsh Local Government Association (5 representatives)
- e) Welsh Local Government Association Executive Board (1 rep / 1 sub)
- f) Wales Co-op Centre Board (1 representative)
- g) Edward Thomas Charity (4 representatives)
- h) The Alliance (3 representatives)
- i) Tower Site Liaison Committee (3 representatives)
- j) Reserve Forces & Cadets Association (1 representative)
- k) South Wales Economic Forum (1 representative)
- l) Judges Hall Trust (3 representatives)
- m) Welsh Centre for International Affairs (1 representative)
- n) Allotments Society (1 representative)
- o) Valuation Tribunal Wales – Appointments Panel (1 representative)
- p) Age Concern Cymru (1 representative)
- q) Cynon Valley Indoor Bowls Committee (1 representative)
- r) Trivalis (officer appointment)

Non-Executive Joint Committees

- s) South Wales Fire & Rescue Authority(x4)

- t) Brecon Beacons National Park Authority (x1)
- u) South Wales Police Crime Panel (x2)
- v) Cwm Taf Community Health Council (x3)

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11. CALENDAR OF MEETINGS 2021-2022

To consider the report of the Service Director, Democratic Services & Communication, relating to the proposed calendar of meetings for the 2021-2022 Municipal Year.

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ANNUAL REPORTS

12. OVERVIEW & SCRUTINY COMMITTEE ANNUAL REPORT 2020-2021

To receive the 2020 - 2021 Annual Report for the Overview & Scrutiny Committee - County Borough Councillor M Adams

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13. URGENT BUSINESS

To consider any items which the Chair, by reason of special circumstances, is of the opinion should be considered as a matter of urgency.

Service Director of Democratic Services & Communication

To: All Members of the Council



RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

THE POLITICAL BALANCE OF THE COUNCIL

JOINT REPORT OF THE DIRECTOR OF LEGAL SERVICES AND SERVICE DIRECTOR OF DEMOCRATIC SERVICES & COMMUNICATION.

1. PURPOSE OF THE REPORT

To advise Members of the outcome of the review of the Political Balance of the Authority.

2. RECOMMENDATIONS

- 2.1 That the scheme for the allocation of seats to the different political groups and bodies to which Section 15 of the Local Government and Housing Act 1989 applies, as detailed in the Appendix to this report, be adopted;
- 2.2 That the Service Director of Democratic Services & Communication be authorised to make appointments to politically balanced bodies upon receipt by him of notification of the wishes of the political groups subject to any subsequent requests for amendment of membership of Committees, being referred to Council;
- 2.3 To note that Members of the Cabinet are not eligible for appointment to the Overview and Scrutiny Committee or Scrutiny Committees;
- 2.4 To note that at least one Member of the Cabinet can sit on the Governance & Audit and Democratic Services Committees but the Council Leader is excluded from these positions; and
- 2.5 To seek Council's instruction as to whether the allocation of Notices of Motion for the remainder of the Municipal Year 2021 – 2022 is to be amended.

3. BACKGROUND

- 3.1 Section 15 of the Local Government and Housing Act 1989 makes provisions for securing the political balance on certain relevant Authorities, Committees and Bodies. In the case of the Council, it is a requirement that the representation of the different political groups to secure political balance is reviewed at, or as soon as practicable after, the annual meeting of the Council.

3.2 Subject to the adoption of the scheme, it will be the duty of the Council to make appointments to those seats in accordance with the wishes of the political groups and to facilitate this process, it has been previous practice for power to be delegated to myself to accept and make the appointments notified to me by the political groups. However, in the case of subsequent requests for amendments to the membership of Committees, they should be the subject of a report to the Council.

3.3 Members are requested to note that:

- A Member of the Cabinet may not be a member of the Overview and Scrutiny Committee or any of the Scrutiny Committees
- At least one Member of the Cabinet can sit on the Governance & Audit and Democratic Services Committees but the Council Leader is excluded from these positions.

4. **POLITICAL BALANCE**

4.1 Following the review of the political balance of the Council in response to two by-elections held recently, I would inform Members that the appointment of the available seats is as set out in Tables A and B of the Appendix to this report. The RCT Independent Group lose their seat on the Pension Committee with the Conservative Group gaining this seat.

4.2 The Conservative Group gain a seat on the Governance and Audit Committee, Democratic Services Committee and the Council's Scrutiny Committees (this seat was previously held by the RCT Independent Group). The RCT independent Group retain one seat on each of these Committees as show in Table C of the Appendix.

5. **ALLOCATION OF NOTICES OF MOTION**

5.1 Following the review of the Council's Political Balance at the Council meeting in September 2020 the Council allocated the 20 Notices of Motion for Municipal Year 2021 - 2022 as follows:

Labour - 10
Plaid Cymru - 6
RCT Independent Group - 2
Conservatives - 1
Unallocated Member (x1) - 1

5.2 In light of the change to political balance Members' instructions are now sought as to whether the allocation of Notices of Motion for the remainder of the Municipal Year 2021 – 2022 is to be amended.

APPENDIX**POLITICAL BALANCE 2021 - 2022****TABLE A**

	<i>Total</i>	<i>Labour</i>	<i>Plaid Cymru</i>	<i>RCT Ind</i>	<i>Conservative</i>	<i>Unallocated</i>
Members	75	48	17	6	3	1
Political Balance						
Committee	<i>Available Seats</i>	<i>Labour</i>	<i>Plaid Cymru</i>	<i>RCT Ind</i>	<i>Conservative</i>	
Planning & Development	11	7	3	1	0	
Licensing	11	7	2	1	1	
Constitution	8	5	2	1	0	
Appointments	5	4	1	0	0	
Pensions	5	3	1	0	1	
Appeals	5	3	1	1	0	
Total Seats	45					

TABLE B**TABLE TO CALCULATE POLITICAL BALANCE FOR INDIVIDUAL COMMITTEES**

Total Seats	Labour	Plaid	RCT Ind	Conservative
3	2	1	0	0
4	3	1	0	0
5	3	1	1	0
6	4	1	1	0
7	4	2	1	0
8	5	2	1	0
9	6	2	1	0
10	7	2	1	0
11	7	3	1	0
12	8	3	1	0
13	8	3	1	1
14	9	3	1	1
15	10	3	1	1
16	11	4	1	0
17	11	4	1	1
18	12	4	1	1
19	12	4	2	1
20	13	4	2	1

TABLE C

INDIVIDUAL COMMITTEES SUBJECT TO POLITICAL BALANCE

Committee	Available Seats	Labour	Plaid Cymru	RCT Ind	Conservative
Overview & Scrutiny	14	9	3	1	1
Finance & Performance Scrutiny	14	9	3	1	1
Public Service Delivery, Communities & Prosperity Scrutiny	14	9	3	1	1
Children & Young People Scrutiny	14	9	3	1	1
Health & Well-Being Scrutiny	14	9	3	1	1
Democratic Services	14	9	3	1	1
Governance & Audit Committee	14	9	3	1	1

LOCAL GOVERNMENT ACT 1972

as amended by

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

LIST OF BACKGROUND PAPERS

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

**JOINT REPORT OF THE DIRECTOR OF LEGAL SERVICES AND
SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION.**

REPORT

Local Government & Housing Act 1989

Local Government (Committees and Political Groups)

Regulations 1990

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RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

THE COUNCIL'S CONSTITUTION – PROPOSED AMENDMENTS AND ANCILLARY MATTERS

JOINT REPORT OF THE SERVICE DIRECTOR – DEMOCRATIC SERVICES & COMMUNICATION AND THE DIRECTOR OF LEGAL SERVICES

1. PURPOSE OF REPORT

To seek Council's approval of amendments to the Council's Constitution together with ancillary matters as outlined in the report.

2. RECOMMENDATIONS

It is recommended that Council considers and agrees the following proposed amendments and ancillary matters relating to the Council's Constitution:

(N.B For ease of reference the amendments to the Procedure rules are highlighted in the red text)

Proposed amendments to the Council Procedure Rules

Time and Place of Meetings

2.1 For the reasons outlined in paragraphs 4.1 – 4.3 of the report amends Council Procedure Rule 4 to include as follow:

4.1 The time and place of meetings will be determined by the Proper Officer and notified to Members in the summons

4.2 For all purposes of the Constitution the term "meeting" is not limited in meaning to a meeting of persons all of whom, or any of whom, are present in the same place. Any reference to "place" is to be interpreted as where a meeting is held, or to be held, includes reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers.

Committee Summons

2.2 For the reasons outlined in paragraphs 4.4 – 4.8 of the report amend Council Procedure Rule 5.1 as follow

5.1 “The Proper Officer will give notice to the public of the time and place of any meeting, in accordance with the Access to Information Rules. At least three clear days before a meeting, the Proper Officer will send a summons signed by him or her ~~by post~~ **by email** to every Member of the Council ~~or leave it at their usual place of residence~~. The summons will give the date, time and place of each meeting **including reference to whether the meeting is to take place virtually or arrangements for a hybrid (physical and virtual) meeting are in place** and specify the business to be transacted, and will be accompanied by such reports as are available at that time. **The summons will also indicate whether the meeting is to be webcast. Any Member not wishing to receive the summons by email may request (in writing to the Proper Officer) such other reasonable method of delivery as they may wish, with such requests being reviewed periodically by the Proper Officer.**

Quorum.

2.3 For the reasons outlined in paragraphs 4.9 – 4.12 of the report amend Council Procedure Rule 7 to include as follows:

Save for meetings of the Planning and Development Control Committee the quorum of a meeting will be one quarter of the whole number of Members.

A Member attending a meeting remotely will be counted for the purpose of establishing a quorum so long as that Member can, when they are speaking, be heard (and seen where possible) and they can hear (and see where possible) the other Members attending the meeting and the Proper Officer, or other officer appointed to act on his/her behalf.

During any meeting if the if the Presiding **Officer**/Chair counts the number of members present (**both virtual attendance and actual attendee**) and declares there is not a quorum present, then the meeting will adjourn immediately. **If this is caused by technical difficulties experienced by a Members trying to access the meeting, or due to the hosting of a virtual meeting, then a period of 15 minutes shall be allowed to assess if the issue can be resolved. If the meeting remains inquorate, remaining business will be considered at a time and date fixed by the Presiding **Officer** / Chair. If he/she does not fix a date, the remaining business will be considered at the next ordinary meeting.**

Duration of a meeting

2.4 For the reasons outlined in paragraphs 4.13 – 4.17 of the report amend Council Procedure Rule 8 to include as follows:

Duration & Business of Council Meetings

8.1 The Presiding Officer / Chair shall have the discretion to call an adjournment at an appropriate time in order to facilitate a 10-minute comfort break. The Presiding Member may repeat such a break as necessary.

8.2 The agenda and timings for items of business for any Council Meeting shall be agreed in accordance with these Rules by the Presiding Officer (Or deputy Presiding Officer in his / her absence) in consultation with the Proper Officer at least 7 Working Days prior to the date of the Council meeting. Any time limits on agenda items may only be extended at the discretion of the Presiding Officer.

References in Constitution to Presiding Member

- 2.5 For the reason outlined in paragraph 4.18 it is proposed that all references in the Constitution to “Presiding Member” be replaced with reference to “Presiding Officer/ Llywydd”

Members' Questions

- 2.6 For the reasons outlined in paragraph 4.19-4.20 of the report amend Procedure Rule 9.2 and 9.4(d) as follows:

9.2 A maximum of 20 minutes shall be allowed for Questions on Notice at Full Council. A member will not be permitted to ask and have answered their supplementary question if the 20 minute time duration has expired. Any questions that are not dealt with in this time limit shall fall. The order of questions to be asked at each meeting shall be determined by a ballot conducted by the Proper Officer. Any questions on notice not answered will need to be resubmitted to the Proper Officer for the next full Council meeting in accordance with these rules. This rule does not prevent a Member asking an urgent question to which the Presiding Officer has agreed can be put in accordance with Rule 9.4(b). Any such urgent questions shall be put prior to the commencement of the 20 minutes allocated for questions received on notice.

9.4(d) The question must be submitted to the Proper Officer by the Member wishing to ask that question or by the Group Leader on behalf of that Member at the relevant Council/Committee meeting

Motions on Notice

- 2.7 For the reasons outlined in paragraphs 4.21 – 4.22 of the report amend Council Procedure Rule 10.1(b), second bullet point as follows:

- in writing, by fax , e-mail or via the Member's Portal (with the names of the Proposer and Seconder clearly stated) signed by the Proposer; and

- 2.8 For the reasons outlined in paragraphs 4.23 of the report amend Council Procedure Rule 10.1(e), as follow

When Motions are submitted under this Rule 10 and ~~signed more than two members are listed by more than two members~~ the first two signatures listed shall be deemed to be those of the Proposer and Seconder. **A Group Leader may submit a Notice of Motion on behalf of the proposer and seconder of the motion.**

Voting

- 2.9 For the reasons outlined in paragraphs 4.24 – 4.26 of the report amend Council Procedure Rule 15.1 as follow

Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those Members voting and present in the room or **present at the meeting virtually** at the time the question was put.

Photographs and Recording of Meetings

- 2.10 For the reasons outlined in paragraphs 4.27 – 4.29 of the report amend Council Procedure Rule 23 as follows:

Proceedings at meetings will be tweeted live via the Council's official twitter account and **live streamed via webcasting through the Council's website**. Elected Members and members of the public are also permitted to use social media during Council meetings provided it does not disrupt proceedings (***Members must keep their mobile phones (and other similar communication equipment) switched off, or set to silent, during the course of the meeting***). Save for **these** exemptions proceedings may not otherwise be photographed, videoed, sound recorded or transmitted in any way outside the meeting without prior permission of the Presiding Member. Failure to comply with this rule may invoke rule 19.4 (members to leave meeting) and 20.1 (removal of members of the public).

As part of the webcasting, participants images and sound will be captured for the duration of attendance within the meeting. If a participant has any concerns, about such recording they should contact the proper officer in advance of the meeting. If any concerns are received, a decision will be made by the Proper Officer on how best to continue the meeting, which could result in the meeting being rescheduled or postponed. Participants will not be penalised for raising concerns relating to the Video Recording.

Remote Attendance by Members (under the provisions of the Local Government (Wales) Measure 2011

- 2.11 Notes that for the reasons outlined in paragraphs 4.30 – 4.32 of the report Council Procedure Rule 26.1 and 26.2 below were deleted from the Council Procedure Rules under the delegated powers afforded to the Monitoring Officer (and communicated in advance to the Group Leaders) and it is now proposed they be replaced with the following:

Multi-Location Meetings

- 26.1 Multi Location Meetings (Remote attendance) at meetings of the Council will only be permitted where the conditions of section 47(2)(b) of the Local Government & Elections Wales Act 2021 are met which means any Member attending a meeting remotely (the “remote attendee”) must when they are speaking, be able to be seen and heard by the Members who are attending the meeting at the place where the meeting is held (“Members in actual attendance”) and the remote attendee must, in turn, be able to see and hear those in actual attendance. In addition, a remote attendee must be able to be seen and heard by, and in turn see and hear any members of the public entitled to attend the meeting and who exercise a right to speak at the meeting. If there is more than one remote location, all the Members attending remotely must be able to hear, but not necessarily see, the other remote attendees.
- 26.2 The failure of any technological provision whether that leads to a partial or complete loss of contact between the remote attendees and those Members in actual attendance during the meeting shall not invalidate any part of the deliberations or any vote taken. The Presiding Officer / Chair may postpone the meeting if they deem that appropriate or may adjourn the meeting if they deem that appropriate whilst any technological issues are resolved.
- 26.3 If there is urgent or time-limited business that must be conducted at a meeting, it should be made clear to Members that the meeting would continue and a vote would be taken without their attendance in the event of a communications/technological failure.
- 26.4 It will be incumbent on participants attending meetings remotely to ensure the suitability of their location for the meeting and to ensure any confidential items considered at the meeting, as defined in Schedule 12A of the Local Government Act 1972 are not disclosed to the public.
- 26.5 Where the Presiding Officer / Chair determines the conditions stipulated in 26.4 above are not being adhered to by a Member they have the discretion to direct that the Member move to a location which would meet the conditions to satisfy 26.4 above.

Signing of Documents

- 2.12 For the reasons outlined in paragraphs 4.33 of the report amend Council Procedure Rules where the mention of ‘signage’ is advised upon, such as 16.1 (signage of minutes); 17 (record of attendance)

Where Members are present virtually, the Proper Officer will ensure that these details are captured accordingly.

Access to information procedure Rules

- 2.13 For the reasons outlined in paragraphs 4.34 – 4.36 of the report amend Council Procedure Rules 12.2 to include the following.

...The **Cabinet** Forward Work Programme **will need to ensure it is robust, open and transparent of forthcoming decisions to ensure Overview and Scrutiny are provided with sufficient information to allow them to conduct their role effectively.** The work programme will be published at least 14 days before the start of the period covered. The Proper Officer will publish the Forward Work Programme on the Council's website.

Proposed amendments to Executive Procedure rules

Delegation by the Leader

- 2.14 For the reasons outlined in paragraphs 4.37 of the report amend Executive Procedure Rules 1.2 as follow

At the annual meeting of the Council, the Leader will present to the Council an **written electronic** record of delegations made by him/her for inclusion in the Council's scheme of delegation at Part 3 to this Constitution. The document presented by the Leader will contain the following information about executive functions in relation to the coming year:

- (i) the names, **addresses and electoral divisions** of the people appointed to the Cabinet by the Leader;...

Cabinet Meetings – When and Where?

- 2.15 For the reasons outlined in paragraphs 4.38 of the report amends Executive Procedure Rules 1.6 as follow

The Cabinet will meet at least 12 times in each municipal year, at times to be agreed by the Leader. The Cabinet shall meet at the Council's main offices, **through multi locations (hybrid)** or **at** another location to be agreed by the Leader.

Proposed amendments to Overview & Scrutiny Procedure rules

Meetings of the Overview and Scrutiny Committee, and thematic Scrutiny Committees

- 2.16 For the reasons outlined in paragraphs 4.39 – 4.40 of the report amend Overview & Scrutiny Rules 5 as follows:

There shall be at least six ordinary meetings of the Overview and Scrutiny Committee and at least eight ordinary meetings of each of the thematic Scrutiny Committees in each year, **subject to business needs.** In addition, extraordinary meetings may be called from time to time as and when appropriate. A meeting may be called by the Chair or by the Proper Officer if he/she considers it necessary or appropriate

Call In

2.17 For the reasons outlined in paragraphs 4.41 of the report amend Overview & Scrutiny Rules 17.1 as follow

(l) A request for call in, made in accordance with these Overview and Scrutiny Procedure Rules, can be submitted either by hand to a Democratic Services officer using the designated call-in form (a copy of which is available on request from Democratic Services) or via electronic mail (email), **or via completion of the relevant form through the Member's Portal**. Any request submitted ~~via email electronically~~ must be sent by one of the three signatories to the call-in and **in respect of emailed submission** emailed to the following email address – scrutiny@rctcbc.gov.uk. For the purposes of checking compliance with these rules the **electronic submissions** will have been deemed to be received at the time it is received into the Scrutiny mailbox / **received via the Members Portal**. In order to be a valid call in request any request submitted ~~via email electronically~~ must include all of the same information and details as is required to be completed in the designated hardcopy call-in form. Attaching a copy of the call in form to the email **or Member's Portal is acceptable**. The three signatories to the call-in request should keep an audit trail of their agreement to collectively submit the call in request. This will only be requested by the Proper Officer in the event of there being any dispute that a member (or members) did not consent to being a signatory to the call in request.

Proposed amendments to Part 5 Codes & Protocols - Planning and Development Committee -

The Procedures of a meeting.

2.18 For the reasons outlined in paragraphs 4.42 – 4.44 of the report include and amend 'Public Speaking at meeting 'The Procedures' as follows:

- **To allow remote tools (drones) in facilitating site visits although this does not replace the option for physical site visits.**
- **Details of the Meetings of the Planning and Development Committee are available on the Council website, with meetings occurring every other Thursday (unless the website advises differently.) ~~are normally held at 5.00 p.m. in the Council Chamber, Council Offices, The Pavilions, Cambrian Park, Glydach Vale. CF40 2XX.~~** General enquiries in respect of meetings should be made to the Council's Business Unit CouncilBusinessUnit@rctcbc.gov.uk
- If members of the public want to know when, or if, a particular planning application is due to be considered by the Planning and Development Committee, they should contact the Planning Section at Sardis House, Pontypridd: planningservices@rctcbc.gov.uk

Changes to Audit Committee Terms of Reference

2.19 For the reasons outlined in paragraphs 4.45 – 4.47 of the report to amend Financial Procedure Rule 4.3 and 4.1 of the Council Constitution (and consequently all references in the Constitution to the same) to recommend to Council the change of name of the Audit Committee to the:

- **Governance & Audit Committee**

2.20 For the reasons outlined in the Audit Committee Report which was presented to Committee on the 26th April, 2021 as detailed in paragraphs 4.41 – 4.43 of this report, to recommend to Council the addition of the following two bullet points in the Committee’s terms of reference:

“

Council Performance Arrangements

(W)

(i) To consider the Council’s draft Annual Performance Self - Assessment report and if deemed necessary may make recommendations for changes to the Council.

(ii) To receive the Council’s finalised Annual Self-Assessment report in respect of a financial year as soon as reasonably practicable after the end of that financial year.

(iii) At least once during the period between two consecutive ordinary elections of councillors to the Council, consider the independent Panel Performance Assessment report into which the Council is meeting its performance requirements.

(iv) To receive and review the Council’s draft response to the report of the independent Panel Performance Assessment and if deemed necessary may make recommendations for changes to the statements made in the draft response to the Council.

Complaints Handling

(X)

(i) To review and assess the Council’s ability to deal with complaints effectively.

(ii) To make reports and recommendations in relation to the Council’s ability to deal with complaints effectively. “

Corporate Governance & Constitution Committee

2.21 For the reasons outlined in paragraph 4.48 of the report to amend the name of the Corporate Governance & Constitution Committee to the ‘**Constitution Committee**’.

3 REASONS FOR RECOMMENDATIONS

3.1 The Council’s Constitution was adopted in May 2002 and sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that they are efficient, transparent and available to local people. The Constitution is a ‘living document’ in that it is constantly being

updated and revised to reflect new Government legislation, guidance and improvements in procedures gained in light of experience.

- 3.2 On the 13th May 2021 the Council's Corporate Governance and Constitution Committee, in accordance with its terms of reference, met to consider a number of proposed changes to the Council's Constitution and determined to recommend to Council the adoption of the proposed changes as outlined in the report.
- 3.3 It is considered implementation of the proposed amendments within this report would provide for increased certainty in the interpretation of the Council's Constitution and allow for greater transparency in respect of decision making. The proposed amendments seek to ensure a consistent and robust approach to governance across the Authority and proactively allows for the forthcoming requirements of the Local Government & Elections Wales Act 2021 (*The Act*). Further amendments will need to be taken forward to allow for commencement of varying orders within the Act and the different commencement dates specified.
- 3.4 Any changes to the Council's Constitution need to be agreed by full Council. Article 15.03 of Part 2 of the Constitution stipulates that changes to the Constitution will only be approved by full Council after consideration by a proposal by the Corporate Governance and Constitution Committee, the Monitoring Officer or a recommendation from Cabinet.

4. PROPOSED AMENDMENTS TO THE COUNCIL PROCEDURE RULES

Time and Place of Meetings

- 4.1 In response to the ability provided with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 the Council swiftly moved to a virtual committee model, allowing Members to attend meetings remotely to ensure the business needs of the Council were met.
- 4.2 Going forward and in light of the requirements of The Act, consideration will need to be given as to whether meetings of the Council are to be conducted with Members physically present within the Council Chamber, Virtually through the zoom platform or via multi location, with a combination of both physical and virtual attendees.
- 4.3 Due to these new ways of working it is proposed that the Constitution clearly states that the term "meeting" is not limited in meaning to a meeting of persons all of whom, or any of whom, are present in the same place, and that for such purposes any reference to "place" is to be interpreted as where a meeting is held, or to be held, includes reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers.

Committee Summons.

- 4.4 Members have already proactively taken forward a paperless approach to Committee meetings over the last two Municipal years, with Members utilising the Modern.Gov app and the Council website to access Committee papers.
- 4.5 The promotion of a paperless approach to Committee meetings has been welcomed by the Democratic Services Committee as it illustrates a modern approach to conducting and contributing to Committee meetings, boosting productivity, saving space, and making documentation and information-sharing easier.
- 4.6 It is proposed going forward that the production of paper summons to all Councillors is ceased and Members utilise the electronic versions of the summons circulated, unless a reason for such a need of a paper copy is agreed between the Proper Officer and Member, with such an arrangement to be reviewed periodically.
- 4.7 In advance of the requirements of the Act, Committee summons will also need to advise Members whether the meeting will be available as a virtual meeting or as a hybrid meeting.
- 4.8 With the introduction of the new webcasting facilities within the Council Chamber and again, in advance of the requirements of the Act, details of whether a meeting is to be webcast will also be made available on the Council summons.

Quorum.

- 4.9 As with all meetings, the proper officer in attendance or his or her deputy must ensure that a meeting is quorate to allow for the commencement or continuation of business.
- 4.10 Amendments to Procedure Rule 7 will provide clarity that Members attending remotely will still form part of a Committee's quorum, as long as that Member is able to converse and partake in the meeting.
- 4.11 As occasionally witnessed through Committee meetings conducted by the Council under the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, there are occasions when Members have difficulty accessing a meeting or lose connection during a meeting.
- 4.12 The additions to the procedure rule will provide clarity to all Members as to how Committee meetings will proceed in respect of quorums and attendance.

Duration of a meeting

- 4.13 Members attending meetings virtually brings with it many benefits for Members, allowing Members the flexibility to attend meetings while balancing different priorities with work / home or additional Councillor duties. The ability to attend meetings virtually will play an important role in promoting greater diversity of representation on the Council. However, it can often lead to both Members and Officers being in front of visual display screens for prolonged periods over the course of a day.

- 4.14 To ensure the wellbeing of Members and officers during meetings, especially in relation to screen time for those attending virtually, it is suggested that the Presiding Officer / Chair shall have the discretion to call an adjournment at an appropriate time in order to facilitate a 10-minute comfort break. In accordance with the Council's Display Screen equipment policy short frequent breaks should be taken from visual display equipment and if possible, breaks should be taken away from a workstation to allow the user to stand up, move about and/or change posture. Such breaks would ensure the wellbeing of all Members in attendance. Although this practice is undertaken informally for Council meetings, a change to the Council constitution would enforce these wellbeing breaks going forward.
- 4.15 In addition to the above and to efficiently manage business moving forward it is also proposed that discretion be provided to allocate a published indicative time-allocation to agenda items of business tabled for considered at a Full Council meeting. Any Chair already has the ability to allocate a time to each matter of business as part of their leadership and management of a meetings agenda. This proposal seeks to place the allocation of time on record to enable all political groups to better respond and participate moving forward.
- 4.16 This indicative duration would not be prescriptive and flexibility would continue to be available to the Presiding Officer, to enable him / her to respond to the flow of the debate and representations made by members to contribute. Identifying an indicative time for each items seeks to provide focus when determining business and is aimed at promoting the smooth discharge of business when broadcasting commences early in the new municipal year.
- 4.17 It is proposed that the determination of any indicative timing arrangements, would be undertaken in consultation with the proper officer. These arrangements would not over-ride prescribed time arrangements for matters such as questions.

References in Constitution to Presiding Member

- 4.18 It is proposed that all references in the Constitution to "Presiding Member" be replaced with reference to "Presiding Officer/Llywydd" as it has become common practice in Council meetings to refer to that office holder by those terms.

Members Questions

- 4.19 At the twenty fourth Council AGM on the [15th May 2019](#), a new arrangements was introduced in respect of Members questions, with a twenty-minute period for questions to be considered at a Council meeting, including the opportunity for a supplementary question to be asked, in accordance with the Council Procedure Rules. The Constitution lay silent as to whether a Member could still ask and have answered their supplementary question if the 20 minutes time duration had expired when their question was being put. It is suggested that

clarity on this issue is provided, with Council Procedure Rule 9.2 being amended to advise that once the 20 minute duration had expired all questions including a supplementary would fall.

- 4.20 It is proposed that the Council Procedure Rules in relation to Members questions are amended to reflect that Members of the Council will be able to submit questions on notice in person to the Proper Officer, via email or through the Member's Portal (as outlined in 4.21). In addition, it is also proposed that to assist Members with the submission of their questions Group Leaders can submit questions on behalf of their Members to the Proper Officer in line with the timescale requirements.

Motions on Notice

- 4.21 Members of the Democratic Services Committee have supported the development of a Member's Portal which will act as a central web location to assist Members in their Elected Member role. The portal will provide relevant and timely information in one succinct place for Members to access. Some of the key features of the Portal will be the availability of E-learning Modules and also the capability to capture information on a ward by ward basis, as well as providing members with an area to:

- Report problems,
- Submit questions / Notices of Motion to Council
- Submit scrutiny Call In's
- Submit Research requests
- Provision of useful contact details for officers / external organisations.
- E-learning.
- Access relevant forms / consultation links
- Members Surveys

- 4.22 The Members Portal will be another way of increasing Members opportunity to submit questions to Council, Submit Notices of Motions etc. Amendments to the Constitution will therefore need to be made to recognise the submission of such information by Members through the Members Portal, once it becomes fully functional.

- 4.23 In addition to the above, it is also proposed that to assist Members with the submission of their Notice of Motions, Group Leaders can submit Notices of Motions on behalf of their Members to the Proper Officer in line with the timescale requirements.

Voting

- 4.24 Through the new webcasting equipment installed within the Council Chamber, Members present in the Chamber will be able to vote at a meeting using the facilities available.

- 4.25 Amendment to the Constitution will be necessary to ensure that those Members that are attending a meeting virtually are not disadvantaged in any way from voting at a meeting.
- 4.26 Following the awarding of funds through the Welsh Government Digital Support Fund, work is being taken forward in respect of the development of a voting app, for those members attending a meeting virtually to utilise. The system will allow Member to cast their vote remotely which can be added to the vote of those Members present at the meeting. Whilst this App is developed it is suggested that Members attending meetings of Council remotely will need to cast their vote through a showing of hands or role call, whichever is put forward by the Presiding Officer / Chair.

Photographs and Recording of Meetings

- 4.27 Through the advances of the webcasting infrastructure Meetings of the Council and other specified Committee meetings will be live streamed through the council website and the recording of such meeting will also be available on the Council website for a specified duration following the meeting. The purpose of such provisions is to achieve greater accessibility and improved public participation in local government.
- 4.28 To assist in these areas the Council will need to give consideration to the meetings that will be webcast under section 47 of Local Government & Elections (Wales) Act and also a retention policy on the holding of recordings, each will need to be considered and reviewed by the Democratic Services Committee.
- 4.29 It is important to recognise a general consent from participants in their images and sound captured during a meeting without this having an adverse impact on a participants attendance at a meeting.

Multi Location Meetings

- 4.30 The Act requires that “arrangements” be made for both the broadcasting of meetings, and the convening of meetings involving participants in multiple locations.
- 4.31 Provision was first made in legislation to allow for “remote meetings” in section 4 of the Local Government (Wales) Measure 2011. The Act continues many of those arrangements but with some important distinctions. In particular, the Act does not refer to these meetings as “remote”, but that they are attended by “persons who are not in the same place”. These are called “multi-location” meetings. This includes meetings where some people are participating from a single place (for example a council committee room) while others join from another location “through remote means”; these arrangements are sometimes called “hybrid meetings”.
- 4.32 A meetings arrangements policy will need to be developed to ensure all aspects of multi locations meetings are adhered to. Through designing and adopting this

policy the Council will need to be satisfied that these arrangements take into account the needs of local accountability, of equality, of accessibility and of any other relevant statutory requirements. Because of the public-facing nature of this work provisional arrangements and amendments to the Constitution have been proposed, which can be further elaborate upon as work and developments are taken forward with this new approach to Committee meetings.

Signing of Documents

- 4.33 Any reference within the Constitution to ‘signing’ of documents such as minutes and attendance registers will be amended to reflect the position of those Members attending meetings virtually.

Work Programme.

- 4.34 The Council already proactively produce work programmes for the majority of their Committees, as they help co-ordinate the work of a Committee and are also an important tool to illustrate the decision making process of the Council and the scrutiny that accompanies those decisions.
- 4.35 Work programmes are currently displayed on the Council website to promote transparency.
- 4.36 The Local Government & Elections (Wales) Act 2021 places a duty on Local Authorities to ensure information about the decisions to be taken forward by the Executive are made available to the Overview and Scrutiny Committee to allow them to better plan their work. Although the Council are already well placed in respect of this duty, it is important to highlight within the Constitution the importance of the development of an accurate and robust Cabinet work programme. Publication of an accurate work programme outlining consideration of Key Decisions will strengthen the robust Governance arrangements intended to be taken forward.

Proposed amendments to Executive Procedure rules

Delegation by the Leader

- 4.37 To assist in the ease of access and accessibility of information to Members and the Public, it is proposed that amendments to the Constitution are taken forward to formally acknowledge the presentation of the Leader’s Scheme of Delegation at the Annual General Meeting via a link from the Council’ Website.
- 4.38 It is also suggested that the Executive procedure rule relating to ‘where’ a Cabinet meeting is held is to be updated to reflect the potential for hybrid and virtual meetings.

Proposed amendments to Overview & Scrutiny Procedure rules

Meetings of the Overview and Scrutiny Committee, and thematic Scrutiny Committees

- 4.39 The setting of the Calendar of meetings is taken forward at the Annual General meeting of the Council following a survey of Members. It is often the case that meetings are set in the calendar, which are sometimes cancelled due to lack of business. However due to the dates already being set within the Calendar this often prevents the forward planning for accommodating Members Training sessions or additional meetings of other Committee looking to meet due to urgent business needs.
- 4.40 The proposed amendment to the Constitution is in no way limiting the opportunities for scrutiny but instead allow a more flexible calendar approach to recognise the needs of emerging priorities.

Call In

- 4.41 As referenced in 4.19 of the report, the development of the Members Portal, allows for the submission of a Scrutiny Call In. It is therefore recognised that the Call In procedure rules set out within the Constitution are amended to reflect submission through the Portal.

Proposed amendments to Part 5 Codes & Protocols - Planning and Development Committee -

The Procedures of a meeting.

- 4.42 Members and Officers have ensured the continuation of Council business through its virtual meetings arrangements. It has been necessary on some occasions to submit drone footage at Planning and Development Committee meetings, to allow Members to receive information and sight of details of a planning application when site visits have not been possible due to social distancing and lockdown restrictions have been in place.
- 4.43 It is proposed that provision is made within the Constitution to accommodate the use of such footage where agreed necessary.
- 4.44 Further amendments are proposed to the procedures of a planning and development Committee meeting in respect of the new virtual way of working.

Changes to Audit Committee Terms of Reference

- 4.45 At the Audit Committee meeting on the [26th April](#), Members considered a report concerning changes to its terms of reference following the coming into force of certain provisions of the Local Government and Elections (Wales) Act 2021 with particular reference to the following:
- 4.46 To note the requirement under that Act to amend the name of the Audit Committee to the Governance & Audit Committee (and consequently all references in the Constitution to the same).

4.47 For the reasons outlined in the linked report above to recommend to Council the addition of the following two bullet points in the Committee's terms of reference:

“

Council Performance Arrangements

(W)

(i) To consider the Council's draft Annual Performance Self - Assessment report and if deemed necessary may make recommendations for changes to the Council.

(ii) To receive the Council's finalised Annual Self-Assessment report in respect of a financial year as soon as reasonably practicable after the end of that financial year.

(iii) At least once during the period between two consecutive ordinary elections of councillors to the Council, consider the independent Panel Performance Assessment report into which the Council is meeting its performance requirements.

(iv) To receive and review the Council's draft response to the report of the independent Panel Performance Assessment and if deemed necessary may make recommendations for changes to the statements made in the draft response to the Council.

Complaints Handling

(X)

(i) To review and assess the Council's ability to deal with complaints effectively.

(ii) To make reports and recommendations in relation to the Council's ability to deal with complaints effectively. “

Corporate Governance & Constitution Committee

4.48 In light of the changes required to the name of the Audit Committee to include the term 'Governance' it is suggested that to reduce any confusion surrounding the remits of Committees that the Corporate Governance & Constitution Committee is renamed to the 'Constitution Committee'. The terms of reference for the Committee would remain unchanged.

5 EQUALITY AND DIVERSITY IMPLICATIONS

51 If taken forward the proposed amendments should allow Members greater accessibility in respect of transparency of decision making. The changes proposed in respect of multi meeting locations and webcasting would promote democracy and encourage public engagement. By removing potential barriers for members of the public to attend meetings at the chamber, webcasting opens

up opportunities for wider public engagement and transparency. The aspect of hybrid and virtual meetings also promotes the democracy agenda, allowing the undertaking of Council business by Members to be more accessible and manageable.

5.2 The proposal to introduce a time allocation to agenda items would hopefully assist a more focussed approach to Council meetings and an opportunity for greater inclusion by all Members in the debates.

5.3 In respect of the paperless approach to Committee meetings this may have an adverse impact on some Members, who prefer to receive paper copies of Committee summons for various Reasons. In order to mitigate this impact and to ensure accessibility for all Members, if a Member has difficulty with accessing electronic copies an arrangement can be taken forward between the Proper Officer and Member, with such an arrangement to be reviewed periodically.

6. CONSULTATION

6.1 On the 13th May 2021 the Council's Corporate Governance and Constitution Committee, in accordance with its terms of reference, met to consider a number of proposed changes to the Council's Constitution and determined to recommend to Council the adoption of the proposed changes as outlined within this report.

6.2 An extended invite to Group Leaders to the Corporate Governance & Constitution Committee meeting was also provided.

7. FINANCIAL IMPLICATIONS

7.1 There are no financial implications aligned to this report. The proposed improvements seek to streamline decision making and strengthen the current decision making process using existing resources.

8. LEGAL IMPLICATIONS AND LEGISLATION CONSIDERED

- Local Government Act 2000
- The Local Government & Elections (Wales) Act 2021
- Council's Constitution

9. LINKS TO CORPORATE AND NATIONAL PRIORITIES AND THE WELL-BEING OF FUTURE GENERATIONS ACT

9.1 The proposals within the report are fundamental to all of the Councils Corporate Plan priorities. As an organisation the Council needs to ensure a consistent and efficient process in respect of decision making to ensure functionality of the Council as well as strengthening the Council's Governance arrangements.

9.2 The proposals also link to the five ways of working within the Well-being of Future Generations Act, as these proposals are looking at the long term sustainability of the Council.

10. **CONCLUSION**

- 10.1 Adoption of the processes highlighted within the report will help to illustrate the Council's robust approach to decision making and will strengthen the Council's Governance arrangements.

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

JOINT REPORT OF THE SERVICE DIRECTOR – DEMOCRATIC SERVICES & COMMUNICATIONS AND DIRECTOR OF LEGAL

PROPOSED AMENDMENTS TO THE COUNCIL'S CONSTITUTION AND ANCILLARY MATTERS

Background Papers

[AUDIT COMMITTEE REPORT – 26th APRIL 2021 - THE LOCAL GOVERNMENT & ELECTIONS \(WALES\) ACT 2021](#) - REPORT OF THE DIRECTOR OF LEGAL SERVICES & THE SERVICE DIRECTOR FOR DEMOCRATIC SERVICES & COMMUNICATIONS

[Corporate Governance & Constitution Committee – 13th May 2021](#)

Freestanding Matter

Report Authors: -

Christian Hanagan – Service Director – Democratic Services and Communications

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Andy Wilkins – Director of Legal Services

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RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

MEMBERS' SALARIES AND ALLOWANCES – INDEPENDENT REMUNERATION PANEL FOR WALES' THIRTEENTH ANNUAL REPORT

JOINT REPORT OF THE SERVICE DIRECTOR OF DEMOCRATIC SERVICES AND COMMUNICATION, DIRECTOR OF LEGAL SERVICES AND DIRECTOR OF FINANCE & DIGITAL SERVICES

1. PURPOSE OF THE REPORT

- 1.1 To seek Council's decisions on the posts to be remunerated in line with the determinations of the Thirteenth Annual Report of the Independent Remuneration Panel ('IRP') for Wales.

2. RECOMMENDATIONS

It is recommended that Council:

- 2.1 Notes the determinations of the IRP as set out in its annual report.
- 2.2 Provides instructions as to which qualifying post holders (up to a maximum of 19) will be paid a Senior Salary for Municipal Year 2021-22 in line with determinations of the IRP.
(A list of the posts that attract a Senior Salary and the amount that would be payable to each is annexed at Appendix 1. A list of the 19 posts to which a Senior Salary was paid to the post holder for Municipal Year 2020-2021 is annexed at Appendix 2 to this report.)
- 2.3 In addition to determining qualifying posts, Members confirm the continuation of associated arrangements in respect of salaries and allowances for the 2021 - 22 Municipal year.

3. BACKGROUND

- 3.1 The determinations contained with the IRP Report can be accessed via the following links: -

<https://gov.wales/independent-remuneration-panel-wales-annual-report-2021-2022>

[Cymraeg](#)

- 3.2 Members are asked to note that there is no change to the maximum proportion of Members who are eligible to receive a Senior Salary. Therefore, the maximum proportion of the Council's membership which can be paid a Senior Salary remains capped at 19.
- 3.3 The list of posts which meet the qualifying criteria and would attract Senior Salaries for this Council are set out at Appendix 1. At present 19 Senior Salaries are paid by this Council and these are set out at Appendix 2 to this report.

Committee Chair salaries

- 3.4 It is a matter for the Council to decide which, if any, Committee Chairs are remunerated. Currently Chairs of all regulatory committees, five scrutiny committees and the Democratic Services Committee are remunerated.

Basic and Senior Salaries: Other Matters

- 3.5 The Panel stipulates the following:
- a) The Basic Salary (£14,368) is paid for the responsibility of community representation and participation in the scrutiny, regulatory or related function of local governance at the time equivalent of three days a week. Any time commitment beyond three days is an unpaid public service contribution.
 - b) The prescribed salary, expenses and allowances must be paid in full to each Member unless an individual has independently and voluntarily opted in writing to the Proper Officer to forego all or any element of the payment.
 - c) A Member must not be paid more than one Senior Salary
 - d) All Senior Salaries are paid inclusive of Basic Salary.
 - e) The Council must pay a Senior Salary (Band 4) to the leader of the largest opposition group (subject to the not less than 10% of total membership requirement).
 - f) The Council must, if it determines such a post be remunerated, pay a Senior Salary (Band 5) to leaders of other political groups (subject to the not less than 10% of total membership requirement).
 - g) Members in receipt of a Band 1 or Band 2 Senior Salary cannot receive a salary from any NPA or FRA to which they have been appointed.
 - h) Members in receipt of a Band 1 or Band 2 Senior Salary cannot receive any payment from a Community or Town Council of which they are a member (other than travel and subsistence expenses and reimbursement of costs of care).

Civic Salaries

- 3.6 The Council must determine whether or not to apply any Civic Salary (Mayor - £23,161 / Deputy Mayor - £18,108) to the posts of Mayor and/or deputy Mayor. **In 2020 - 21 the Council determined not to remunerate the position of Deputy Mayor following a reconfiguration of the roles agreed at the Council's Twenty Fourth AGM and the decision to appoint a Presiding Officer.**
- 3.7 The posts of Mayor and deputy Mayor are not included in the Senior Salary cap of 19.
- 3.8 Members must not be paid a Senior Salary and a Civic Salary.

Presiding Officer

- 3.9 The Local Government (Democracy) (Wales) Act 2013 which amends the Local Government Act 1972 allows councils to appoint a presiding member whose primary role is to chair meetings of the whole council.
- 3.10 The Panel has determined that, where appointed and if remunerated, a presiding member must be paid a Band 3 Senior Salary. This post would count towards the Council's cap of 19.
- 3.11 The Panel has determined that the post of deputy presiding member will not be remunerated.

Co-opted Members

- 3.12 The determination of the Panel in respect of co-opted members (who have voting rights) can be found at section 9 of the Annual Report.
- 3.13 In the IRP Report the Panel has confirmed that Councils can continue to decide on the maximum number of days for which co-opted members may be paid in any one year.
- 3.14 Previously payments were capped at a maximum of the equivalent of 10 full days a year for each committee to which an individual may be co-opted and eligible to attend and it is recommended Members agree to maintain this cap.

Forgoing any part of the salary, allowance or fee

- 3.15 Under Section 154 of the Measure, any Member or co-opted member may by notice in writing to the Monitoring Officer elect to forgo any part of their entitlement to a salary, allowance or fee under the determination of the Panel for that particular year.

Supporting the work of Members

- 3.16 The Panel has determined that the Council, through its Democratic Services Committee, must ensure all its Members are given as much support as is necessary to enable them to fulfil their duties effectively. All elected Members should be provided with adequate telephone and email facilities and electronic access to appropriate information. The Panel expects that the support provided should take account of the specific needs of individual members.
- 3.17 The Panel has determined such support should be without cost to individual Members. Deductions must not be made from Members' salaries as a contribution towards the costs of support which the Council considers necessary for the effectiveness and/or efficiency of Members.
- 3.18 Consequently, following consideration by the Democratic Services Committee and Full Council, members are provided with a contribution towards the cost of home broadband. Members are also provided with either a contribution towards the provision of telephony or a handset paid for by the Council.

Reimbursement of Care Expenses

- 3.19 In May 2020 the IRP published a Supplementary Report that set out specific principles relating to the provision of financial support for care needs.
- 3.20 All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as outlined with the report. This must be for the additional costs incurred by members to enable them to carry out official business or approved duties
- 3.21 The reimbursement of the costs of care is intended to enable any person whose ability to participate as a member of an authority would be limited by their responsibilities as a carer, or for a member to receive care support to enable that individual to carry out their role. The Panel recognises that there is some sensitivity concerning the publication of this legitimate expense and has therefore determined that only a total amount should be published by each local authority.

Reimbursement of Travel Expenses

- 3.22 The Panel has decided there will be no change in 2020-21 to mileage rates that can be claimed for travel. These remain linked to current HMRC rates.
- 3.23 All other claims for travel, such as bus and taxi fares, will only be reimbursed on production of a receipt showing the actual expense, and

are subject to any requirement or further limitation that the Council may determine. Members and co-opted members should always be mindful of choosing the most cost effective method of travel.

Approved Duties – Extension

- 3.24 In its fifth report the Panel decided that Councils may define ‘official business’ to include Members’ undertaking constituency responsibilities for which travel expenses may be reimbursed.
- 3.25 Members of this Council have previously determined that undertaking constituency duties should not be included as an approved duty for the purposes of claiming travel allowances. Members will therefore need to resolve whether they wish to continue with this arrangement for Municipal Year 2020-21.

Reimbursement of Expenses: Subsistence

- 3.26 The IRP has determined that a maximum rates which can be claimed are continue to be in line with Welsh Government rates and all claims must be supported by receipts.

Subsistence claims within Council boundaries

- 3.27 Members have previously determined to maintain the restriction in respect of such subsistence claims, and that for 2020-21 subsistence expenses for official business which takes place in-county shall only be reimbursed by the Council when the Council is satisfied it can be justified on economic grounds
- 3.28 The Panel accepts that different considerations apply when official business requires a member to travel beyond county boundaries when additional subsistence costs may be incurred. In this case, reimbursement of subsistence, subject to the specified limits, is acceptable.

Pension provision for Elected Members

- 3.29 The entitlement to join the Local Government Pension Scheme (LGPS) shall apply to all elected Members of the Council.

Joint Overview and Scrutiny Committees (“JOSC”)

- 3.30 The Panel supported a request made by the Head of Democratic Services on behalf of Rhondda Cynon Taf and Merthyr Tydfil CBC’s to allocate an additional senior salary post of Chair of Cwm Taf Public Service Board JOSC. The panel determined to delete the JOSC payment arrangements from the framework for 2019/20 as it found little use had been made in respect of those arrangements. It should be noted that this Council did make use of those arrangements in relation to remuneration of the Chair

of the Cwm Taf Public Service Board JOSC in partnership with Merthyr Tydfil CBC.

- 3.31 Where applicable the IRP has determined that the salary level for a Chair of a Joint Overview and Scrutiny Committee shall be £8,793.

Family Absence

- 3.32 The Family Absence Regulations apply to elected members in cases of maternity, newborn, adoption and parental absences from official business.

Sickness Absence For Senior Salary Holders

- 3.33 The Panel has made provision for Senior Salary holders on long term sickness and within these parameters a Senior Salary holder on long term sickness can, if the Council decides continue to receive remuneration for the post held.
- 3.34 It is a decision of the Council whether to make a substitute appointment but the substitute will be eligible to be paid the Senior Salary appropriate to the post. If the paid substitution results in the Council exceeding the maximum number of senior salaries payable, an addition will be allowed for the duration of the substitution. It would not apply in respect of an Executive Member if it would result in the Cabinet exceeding 10 posts - the statutory maximum. When the Council agrees a paid substitution the Panel must be informed within 14 days of the decision of the details including the specific post and the estimated length of the substitution. The Council's Schedule of Remuneration must be amended accordingly.
- 3.35 This provision does not apply to elected members of principal councils who are not senior post holders as they continue to receive Basic Salary for at least six months irrespective of attendance and any extension beyond this timescale is a matter for the Council.

Job Sharing Arrangements

- 3.36 The Panel has detailed the process to be followed in relation to Senior Salary job sharing arrangements in its latest report.

Compliance and the publicity requirements

- 3.37 The Council must maintain an annual Schedule of Member Remuneration (the 'Schedule'). Annex 3 to the IRP Report sets out the content that must be included in the Schedule. The Panel have produced a template Schedule which the Council has adopted.
- 3.38 The Council publishes the Schedule on its website. It must do so as soon as practicable after determination and not later than 31 July next following the start of the year to which it applies.

- 3.39 The Council must also make arrangements for publication the total sum paid by it to each Member and co-opted Member in respect of salary, allowances, fees and reimbursements as soon as practicable and no later than 30 September following the close of the year to which it relates. Annex 4 to the IRP Report sets out the content that must be included. The Schedule of Member Responsibility and Remuneration must be sent to the Panel at the same time as the Council publishes it on its website.
- 3.40 Following confirmation of senior salary arrangements by members at the Council AGM, the detail of the 2021 - 22 schedule of remuneration will be provided to the IRP.

4. CONSULTATION

The Draft IRP report was considered at the Democratic Services Committee on the [1st October, 2021](#) and the subsequent final report was presented to the Committee on the [10th May 2021](#).

5. EQUALITY AND DIVERSITY IMPLICATIONS

Payments to members are made available to encourage a diversity of willing and able people to undertake local governance through their elected, appointed or co-opted roles.

6. FINANCIAL IMPLICATIONS

The financial implications are outlined within the content of the report.

7. LEGAL IMPLICATIONS AND LEGISLATION CONSIDERED

Local Government (Wales) Measure 2011 (as amended).

8. CONCLUSION

The IRP has consistently expressed its view that maintaining the democratic values of local governance cannot be cost free. Members of local authorities (including co-opted and appointed members) are there to represent the interests of local people, undertake the governance of local communities, and secure appropriate value for money public services for local tax-payers through effective scrutiny for which they are accountable to their community. The IRP report determines the remuneration to Members and co-opted Members for undertaking this role.

APPENDIX 1

**POSTS THAT ATTRACT SENIOR SALARIES
(MEMBERS IN RECEIPT OF SENIOR SALARIES CAPPED AT 19)**

Note: - There are 24 posts (subject to a Cabinet of 9 Members) listed below which would meet the qualifying criteria for a Senior Salary (as set out in the IRP Report). No Member may receive more than one Senior Salary.

N.B. STATED AMOUNTS ALL INCLUSIVE OF BASIC SALARY (£14,368)

POSITION	AMOUNT (£)
Leader	£55,027
Deputy Leader	£38,858
Executive (Cabinet Member) (x7)	£33,805
Planning & Development Committee Chair	£23,161
Licensing Committee Chair	£23,161
Overview and Scrutiny Committee Chair	£23,161
Scrutiny Committee Chairs (x4)	£23,161
Appeals Committee Chair	£23,161
Appointments Committee Chair	£23,161
Democratic Services Committee Chair	£23,161
Audit Committee Chair	£23,161
Pension Fund Committee Chair	£23,161
Presiding Member	£23,161
Leader of Opposition (largest group)* *must be paid subject to relevant criteria being met	£23,161
Leader of other Political Groups* *Council to determine whether Senior Salary is paid and payment subject to relevant criteria being met	£18,108

**POSTS THAT ATTRACTED SENIOR SALARIES
PAID BY THIS COUNCIL DURING THE 2020-2021 MUNICIPAL YEAR**

Note: - These are 19 posts which attracted Senior Salaries paid to the post holder by this Council during the 2020-2021 Municipal Year. The amount shown is the amount that would be paid as a Senior Salary entitlement should Members resolve to pay the relevant post holder for Municipal Year 2021-2022.

N.B. STATED AMOUNTS ALL INCLUSIVE OF BASIC SALARY (£14,368)

POSITION	AMOUNT (£)
Leader	£55,027
Deputy Leader	£38,858
Executive (Cabinet Member) (x7)	£33,805
Presiding Officer	£23,161
Planning & Development Committee Chair	£23,161
Licensing Committee Chair	£23,161
Overview and Scrutiny Committee Chair	£23,161
Scrutiny Committee Chairs (x4)	£23,161
Democratic Services Committee Chair	£23,161
Leader of Opposition* *must be paid subject to relevant criteria being met	£23,161

- Members should note that the Chair of Audit Committee during the 2019-2020 Municipal Year (who is appointed by the Committee itself) was the co-opted lay Member of the Committee – hence no Senior Salary was paid for this post. Council has previously determined not to remunerate this position if held by an elected member. During 2020 – 21 the Committee appointed a Member of the Committee who was not paid a senior salary, due to the decision taken forward by Council at the 25th AGM. Council previously determined that this post should not be paid a Senior Salary if the appointed Chair of the Committee is not a co-opted lay Member.
- Council has previously determined that payments to co-opted members continue to be capped at a maximum of the equivalent of 10 full days a year for each committee to which an individual may be co-opted and eligible to attend.
- Council has previously determined that undertaking constituency duties should not be included as an approved duty for the purpose of claiming travel allowances.
- Council has previously determined that subsistence claims for official business which takes place in-county shall not be reimbursed by the Council.

LOCAL GOVERNMENT ACT 1972

as amended by

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

LIST OF BACKGROUND PAPERS

ANNUAL GENERAL MEETING OF THE COUNCIL

26th May 2021

**JOINT REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES
AND COMMUNICATION, DIRECTOR OF LEGAL SERVICES AND
DIRECTOR OF FINANCE AND DIGITAL SERVICES**

REPORT

**Members' Allowances and Salaries -
Independent Remuneration Panel For Wales
'Thirteenth Annual Report**

Background Papers

Independent Remuneration Panel For Wales 13th Annual
Report

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RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

APPOINTMENT OF COMMITTEES FOR THE MUNICIPAL YEAR 2021-2022

REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION.

1. PURPOSE OF THE REPORT

To consider the appointment of the Council's Committees for the 2021-2022 Municipal Year.

2. RECOMMENDATIONS

2.1 To appoint the under-mentioned Committees for the 2021-2022 Municipal Year:-

- a) Planning and Development Committee (x11 Members)
- b) Licensing Committee (x11 Members)
- c) Appointments Committee (x5 Members)
- d) Appeals/Employee Appeals/Chief Officer Appeals Committee (x5 Members)
- e) Overview and Scrutiny Committee (x14 Members)
- f) Finance and Performance Scrutiny Committee (x14 Members)
- g) Public Service Delivery, Communities and Prosperity Scrutiny Committee (x14 Members)
- h) Children and Young People Scrutiny Committee (x14 Members) plus Statutory Co-optees
- i) Health and Well-Being Scrutiny Committee (x14 Members)
- j) Governance & Audit Committee (x14 Members) plus 1 Lay Member
- k) Democratic Services Committee (x14 Members)
- l) Constitution Committee (x8 Members)
- m) Pension Fund Committee (x5 Members)
- n) Cwm Taf Public Services Board Joint Overview and Scrutiny Committee (x5 Members)
- o) Cardiff Capital Region City Deal Joint Scrutiny Committee (x2 Members)

3. APPOINTMENT OF COMMITTEES

3.1 The Council is requested to consider the appointment of the following Committees for the 2021-2022 Municipal Year:

- Planning and Development Committee (x11 Members)
- Licensing Committee (x11 Members)
- Appointments Committee (x5 Members)
- Appeals/Employee Appeals/Chief Officer Appeals Committee (x5 Members)
- Overview and Scrutiny Committee (x14 Members)
- Finance and Performance Scrutiny Committee (x14 Members)
- Public Service Delivery, Communities and Prosperity Scrutiny Committee (x14 Members)
- Children and Young People Scrutiny Committee (x14 Members) plus Statutory Co-optees
- Health and Well-Being Scrutiny Committee (x14 Members)
- Governance & Audit Committee (x14 Members) plus 1 Lay Member
- Democratic Services Committee (x14 Members)
- Constitution Committee (x8 Members)
- Pension Fund Committee (x5 Members)
- Cwm Taf Public Services Board Joint Overview and Scrutiny Committee (x5 Members)
- Cardiff Capital Region City Deal Joint Scrutiny Committee (x2 Members)

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

**THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT
1985**

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

**REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES
& COMMUNICATION.**

Background Papers

Appointment of Committees 2021-2022

Freestanding Matter

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RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

APPOINTMENT OF CHAIRS AND VICE-CHAIRS FOR THE 2021-2022 MUNICIPAL YEAR

REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION.

1. PURPOSE OF THE REPORT

To appoint the Chairs and Vice-Chairs for the Council's Committees for the 2021-2022 Municipal Year.

2. RECOMMENDATIONS

- 2.1 Subject to the appointment of such Committees at Agenda Item 7, Members are advised to make appointments to the roles of Chair and Vice-Chair set out in 8 a-g of the agenda, in-line with the requirements and detail set out in this report.

3. APPOINTMENT OF CHAIRS AND VICE-CHAIRS

- 3.1 Subject to the appointment of the Committees at Agenda Item 7 the Council is requested to appoint Chairs and Vice-Chairs to the under-mentioned Committees:

- Planning and Development Committee
- Licensing Committee
- Appointments Committee
- Appeals/Employee Appeals/Chief Officer Appeals Committee
- Pension Fund Committee

APPOINTMENT OF DEMOCRATIC SERVICES COMMITTEE CHAIR

- 3.2 In accordance with the requirements of the Local Government (Wales) Measure 2011 (the 'Measure'), the Council must appoint the Chair of the Democratic Services Committee and that Chair must not be a Member who belongs to a group with Members in the Executive. Council may also appoint the Vice-Chair.

APPOINTMENT OF GOVERNANCE & AUDIT COMMITTEE CHAIR

- 3.3 In accordance with the requirements of the Measure, the Chair of the Governance & Audit Committee is to be appointed by the Governance & Audit Committee.
- 3.4 At the 2018 Annual Meeting the Council decided that the appointment of Vice-Chair of the Committee would be delegated to that Committee and it is proposed to continue with this process for the 2021-2022 Municipal Year.

APPOINTMENT OF SCRUTINY COMMITTEE CHAIRS

- 3.5 The appointment of the persons to Chair the Scrutiny Committees must comply with the requirements set out in the Measure.
- 3.6 In light of the Political Balance report presented at Agenda Item 4 viz: two or more Political groups with multiple Scrutiny Committees, the application of the procedures set out in Section 70 of the Measure results in the allocation set out below:

Labour Group - 3
Plaid Cymru Group - 1
RCT Independent Group - 1
Conservatives Group - 0
Unallocated - 0

- 3.7 The Council must determine, which of the following two Scrutiny Committees are to be chaired by the Plaid Cymru/RCT Independent Group:
- Overview and Scrutiny
 - Finance and Performance Scrutiny Committee
 - Public Service Delivery, Communities & Prosperity Scrutiny Committee
 - Children & Young People Scrutiny Committee
 - Health & Well-Being Scrutiny Committee
- 3.8 It is proposed that the arrangements from 2020-2021 are continued with the Finance and Performance Scrutiny Committee being chaired by a Member of the RCT Independent Group and the Children & Young People Scrutiny Committee being chaired by a Member of the Plaid Cymru Group.
- 3.9 Nominations from the appropriate Group Officers in respect of these scrutiny Chair posts will be sought at the meeting.
- 3.10 The Council will need to appoint the Vice-Chairs of the five Scrutiny Committees.

APPOINTMENT OF CONSTITUTION COMMITTEE

- 3.11 The Local Government Act 2000 requires the Council to keep its Constitution under review and up to date and the Constitution Committee has been appointed for this purpose. The Committee is a body to which the political balance requirement of the Local Government and Housing Act 1989 applies.
- 3.12 To note the appointment of the Presiding Officer and Deputy Presiding Officer as the Chair and Vice-Chair to the Constitution Committee.

CWM TAF PUBLIC SERVICES BOARD JOINT OVERVIEW AND SCRUTINY COMMITTEE

- 3.13 To note that for Municipal Year 2021-2022 the Chair of the Cwm Taf Public Services Board Joint Overview and Scrutiny Committee ('JOSC') is to be appointed by Rhondda Cynon Taf County Borough Council.

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

**REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES &
COMMUNICATION.**

Background Papers

**APPOINTMENT OF CHAIRS AND VICE-CHAIRS FOR 2021-2022
MUNICIPAL YEAR**

Freestanding Matter

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

QUASI JUDICIAL BODIES/AD HOC COMMITTEES

REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION.

1. PURPOSE OF THE REPORT

To consider the appointment of Members to sit on the Quasi Judicial Bodies/Ad Hoc Committees.

2. RECOMMENDATION

To appoint Members to the Quasi Judicial Bodies/Ad Hoc Committees for the 2021-2022 Municipal Year as set out in agenda item 9 a-c

3. BACKGROUND

- 3.1 At its Annual General Meeting each year, the Council is requested to consider appointments to the following Quasi Judicial Bodies/Ad Hoc Committees:

Bodies Subject to Political Balance

- Local Education Authority Governors (Appointments) Committee (5 Members). **(3 Labour, 1 Plaid Cymru and 1 RCT Independent Group)**
- Voluntary Early Retirement/Redundancy Panel (5 Members) **(3 Labour, 1 Plaid Cymru and 1 RCT Independent Group)**

Non-Politically Balanced

- Joint Consultative Committee (4 Members)
- 3.2 The formal appointment of the Chairmen and Vice-Chairmen of the Quasi Judicial Bodies/Ad Hoc Committees referred to above will be dealt with at the first meeting of each Body/Committee.

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

26th MAY 2021

**REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC
SERVICES & COMMUNICATION.**

Background Papers

Quasi Judicial Bodies/Ad Hoc Committees

Freestanding Matter

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

OUTSIDE BODIES AND OTHER COMMITTEE APPOINTMENTS.

REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION.

1. PURPOSE OF THE REPORT

To consider the appointment of Members to sit on Outside bodies and Non-Executive Joint Committees.

2. RECOMMENDATION

OUTSIDE BODIES

- 2.1** To appoint representatives to the Outside Bodies set out in agenda item 10 a-v

3. BACKGROUND

- 3.1** At its Annual General Meeting each year, the Council is requested to consider appointments to the following Committees and outside bodies as set out below:-

- Welsh Joint Education Committee (1 representative)
- Board of Governors Coleg y Cymoedd (1 Member, 1 Officer)
- Joint Council for Wales (1 representative)
- Welsh Local Government Association (5 representatives)
- Welsh Local Government Association Executive Board (1 rep / 1 sub)
- Wales Co-op Centre Board (1 representative)
- Edward Thomas Charity (4 representatives)
- The Alliance (3 representatives)
- Tower Site Liaison Committee (3 representatives)
- Reserve Forces & Cadets Association (1 representative)
- South Wales Economic Forum (1 representative)
- Judges Hall Trust (3 representatives)
- Welsh Centre for International Affairs (1 representative)
- Allotments Society (1 representative)
- Valuation Tribunal Wales – Appointments Panel (1 representative)
- Age Concern Cymru (1 representative)

- Cynon Valley Indoor Bowls Committee (1 representative)
- Trivalis (officer appointment)

NON EXECUTIVE JOINT COMMITTEES

2.2 To appoint the Councils representatives to the following Non-Executive Joint Committees:

- South Wales Fire & Rescue Authority(x4)
- Brecon Beacons National Park Authority (x1)
- South Wales Police Crime Panel (x2)
- Cwm Taf Community Health Council (x3)

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

26TH MAY 2021

COUNCIL ANNUAL GENERAL MEETING

**REPORT OF THE SERVICE DIRECTOR OF DEMOCRATIC SERVICES &
COMMUNICATION.**

OUTSIDE BODIES AND OTHER COMMITTEE APPOINTMENTS

Background Papers

Freestanding Matter

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RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COUNCIL ANNUAL GENERAL MEETING

26th MAY 2021

CALENDAR OF MEETINGS - MUNICIPAL YEAR 2021 - 2022

REPORT OF THE SERVICE DIRECTOR OF DEMOCRATIC SERVICES & COMMUNICATION.

1. PURPOSE OF THE REPORT

To seek approval of the Calendar of Meetings for the 2021-2022 Municipal Year.

2. RECOMMENDATIONS

- 2.1 To note the contents of the report; and in doing so note the responses to the Elected Members' Survey in respect of the Timing of Meetings, as outlined in paragraph 4.
- 2.2 That with the exception of the Planning and Development Committee, meetings will not be convened during School holidays, subject to urgent business needs;
- 2.3 To agree the proposed Calendar of Meetings for the Municipal Year 2021 - 2022, as attached at Appendix 1 to the report.
- 2.4 Note that this draft calendar is subject to change, based upon the demands of business over the coming municipal year. Any changes or additions will be undertaken in consultation with the appropriate committee chairs.

3. BACKGROUND

- 3.1 In accordance with Part 4 of the Constitution, Council Procedure Rule 1 (1.1 (xiv)), the Council must present a programme of ordinary meetings of the Council for the year at the Annual Council Meeting.

4. SURVEY OF TIMING OF MEETINGS

- 4.1 In accordance with Section 6(2) of the Local Government (Wales) Measure 2011, a survey was recently carried out to assess Members' preferences regarding the future timing of committee meetings.

- 4.2 Overall 42 Members completed the questionnaire. As surveyed, Members were advised of the current start times of various committee meetings and asked to identify their preferred meeting start time if their preference differed to the current. In total over 80% of the respondents cited 5.00pm as their preferred starting time for Council (83%) and other committees currently commencing at 5pm. In respect of Planning and Development Committee Members preference indicated the continuation of the 3pm Committee meeting start time (58%).
- 4.3 In that survey Members were advised of the future hybrid meetings arrangement, as provided for by the Local Government & Elections (Wales) Act 2021 meaning Members could 'remotely' attend a meeting whilst others physically attend the meeting at the Council Chamber. It is hoped this flexibility in approach to attendance will continue to assist Members in balancing their Council duties with their other roles and commitments, as has been witnessed with the current virtual meeting setting. 88% of members indicated that a hybrid approach would be their preferred choice. 83% of Members agreed that some of the Council's smaller Committees should continue as standalone virtual meetings.
- 4.4 94% of the respondents were happy with the current arrangements in place for meetings that are held on an ad hoc basis e.g. LEA Governors, Appointments Committee, VER Panel and others.
- 4.5 As agreed at the Council AGM on the 23rd May 2018 (Minute No.15(3) Refers) Committee meetings were to be convened outside of the School holiday periods, save for exceptional circumstances (urgent business requirements). This scheduling has proved successful for Members and it is proposed that this continues for the 2021-22 Municipal Year. The draft calendar also highlights the potential pre-election period in the run up to the Local Government Elections 2022. Meetings of the Council (save for Planning & Development Committee) have not been scheduled during this period and will only be taken forward if business needs require.
- 4.6 The response from Members indicated that 91% of Members felt there was a need for a Member's etiquette policy to be developed in respect of Members conduct at Committee meetings. The development of such a policy will be taken forward by the Democratic Services Committee in consultation with the Council's Group Leaders.
- 4.7 The Survey also sought Members' views on the support provided by the Council Business Unit, the development of the Members' Portal, the completion of Members PDRs and the facilities available to Members within the Council Headquarters. A report will be presented to a future meeting of the Democratic Services Committee to consider the outcome of the responses received, with 90% of respondents advising they are content with the level of training provided.

5. PROPOSED CALENDAR OF MEETINGS

- 5.1 Attached is the proposed Calendar of Meetings for the 2021 - 2022 Municipal Year which includes, amongst others, the proposed dates for the Cabinet, Council, Licensing Committee, Governance & Audit Committee and the Planning & Development Committee. Scrutiny Meeting dates have also been included for Members' information.

6. FORMAL DIARY MEETINGS

Council

- 6.1 Within the proposed Calendar, Council meetings are, in the main, scheduled on a monthly cycle. In accordance with the Council Constitution, "Open Government" sessions will be scheduled at each meeting.
- 6.2 In accordance with the Council Constitution the Leader has agreed for the 'Leaders Debate' to be scheduled for the February Council meeting.
- 6.3 Two meetings of Council have been scheduled during the March cycle in respect of the Budget strategy. Only one of these meetings will go forward and notification will be advised upon nearer the date once Officers have received information regarding the timetable for the local government settlement.

Regulatory Committees

- 6.4 The Licensing Committee will meet approximately every six weeks. The Licensing Committee will also meet on a quarterly basis as indicated in the Calendar, to deal specifically with issues arising from the Licensing Act 2003. Licensing Sub-Committees, convened under the Licensing Act 2003, will be convened as and when required.
- 6.5 Dates have been allocated to the Planning and Development Committee throughout the calendar year to allow for, where possible, two meetings per month to take place.

Scrutiny Committees

- 6.6 A schedule of meetings for the Overview & Scrutiny Committee and the four thematic scrutiny Committees have been included within the calendar. In addition, reference is also made to the Council's Joint Scrutiny Committees – Cwm Taf PSB Joint Overview & Scrutiny (Cwm Taf PSB JOSc), Cardiff Capital Region City Deal Joint Overview & Scrutiny Committee (CCRCd JOSc).
- 6.7 Members will note that flexibility has been provided within the Calendar to allow for meetings to be arranged adhoc with the permission of the Chair, to allow for the role of scrutiny to be undertaken. This should strengthen the robustness of the calendar and prevent any meeting

cancellations as seen previously. This timetabling is in no way limiting the opportunities for scrutiny but instead allowing a more flexible calendar approach to recognise the needs of emerging priorities. Such scheduling also provides opportunity for Scrutiny Working Groups to be taken forward and training provision where requested. This will include considering matters which have been deferred as a consequence of focus on business critical matters.

Governance & Audit Committee

- 6.8 Meetings of the Governance & Audit Committee are scheduled in the calendar mostly on a 6-week cycle.

Democratic Services Committee

- 6.9 It is proposed that the Democratic Services Committee will meet on an ad-hoc basis as, in accordance with the Local Government (Wales) Measure 2011 requirements (Section 15(2)) - it has to meet at least once a year.
- 6.10 However to assist Members diaries, two meetings have been scheduled in the Calendar. The Chair of the Committee can determine nearer the dates whether the scheduled meetings are required. The Chair will still be able to call additional meetings of the Committee as necessary.

Standards Committee

- 6.11 The Standards Committee will meet as and when necessary in order to deliver its work programme. Provisional dates have been included within the draft Calendar.

Cabinet

- 6.12 In accordance with the Council's Constitution the Cabinet is required to meet at least 12 times during the Municipal Year.

Cabinet Sub-Committees

- 6.13 Cabinet Committees will be convened as and when there is sufficient business.

Other Committees

- 6.14 Meetings of the Appointments Committee, the Appeals/Employee Appeals/Chief Officer Appeals Committee, Pension Fund Committee will meet as and when required.
- 6.15 A meeting of the Constitution Committee has been scheduled for the March to allow for any potential consideration of items prior to the AGM and prior to the pre-election period, however due to the changes required within the constitution resulting from the Local Government &

Elections (Wales) Act 2021, additional meetings of this Committee may need to be convened throughout the year.

7. SPECIAL MEETINGS

- 7.1 Special/Extraordinary meetings of Council or Committees may be called, should this be deemed necessary by the Presiding Officer or the relevant Chair.

8. HYBRID MEETINGS

- 8.1 As previously advised, the Local Government & Elections (Wales) Act 2021, provides the opportunity for Members to attend a meeting in a remote location, while others attend physically in the Council Chamber.
- 8.2 Guidance on the facilitating of hybrid meetings has yet to be provided by Welsh Government in respect of hybrid meetings.
- 8.3 Interim changes to the Council Constitution have been considered by the Constitution Committee to allow for hybrid meetings to be held and are detailed within agenda item 5. Further amendments to the Council Constitution may need to be taken forward in light of the guidance received.
- 8.4 It is suggested that a multi meetings policy is developed by the Democratic Services Committee to assist in this area.
- 8.5 Going forward, it will be the intention to provide hybrid meetings arrangements to Members to further assist them in undertaking their role, as we appreciate the benefits such arrangements provide. Currently, finalised work and training needs to be provided to officers and rolled out to Members on the new equipment provided within the Council Chamber to help facilitate such meetings and measures need to be put in place to ensure those wishing to attend a meeting 'physically' are able to adhere to the social distancing guidelines imposed, due to the Covid 19 pandemic.

9 TRAINING.

- 9.1 Following the recent PDR process (Personal Development Review) it has been recognised that Members would welcome refresher training on the different roles of a Committee including its terms of reference, especially when changes to Membership are taken forward following Council AGMs. In light of these requests and to equip Members in undertaking their new roles refresher training will be taken forward during the month of June, prior to normal Committee business commencing.
- 9.2 Details of the training sessions are also included in the calendar of meetings attached at appendix 1. The sessions will take place virtually.

- 9.3 Members will be aware of the 'Pre-Council' training that has been taken forward over the last number of years. At the Democratic Services Committee on the 1st March, Members considered the importance of the training provided and the opportunities and benefits this 'pre-council' training provided but also noted that due to the length of a Council meeting following a training session, training in advance was not ideal for Members and Officers wellbeing.
- 9.4 Due to the flexibility within the calendar it is proposed that standalone training sessions may now be accommodated within the calendar to allow for training in respect of the following areas which have already been identified by various Committees: Mental Health & Well Being, Unconscious Bias, Safeguarding, Diversity and Inclusion, Menopause, Pension / Retirement investment training and Emergency Planning. Alongside this, training where necessary will also be accommodated within Committee meeting settings.
- 9.5 Work is still ongoing to take forward e-learning modules for Members to complete through the Members Portal which is currently being developed.

10 EQUALITY AND DIVERSITY IMPLICATIONS

The production of a calendar of meetings is aimed at assisting and supporting the role of all Members, to provide them with sufficient notice of meeting dates and times. The aspect of hybrid and virtual meetings also promotes the democracy agenda, allowing the undertaking of Council business by Members to be more accessible and manageable.

11. CONSULTATION

A Members annual survey was undertaken to establish the preferred commencement times for Committee meetings.

12 FINANCIAL IMPLICATIONS

There are no financial implications aligned to this report,

13 LEGAL IMPLICATIONS AND LEGISLATION CONSIDERED

- Council's Constitution
- The Local Government & Elections (Wales) Act 2021

14 LINKS TO CORPORATE AND NATIONAL PRIORITIES AND THE WELL-BEING OF FUTURE GENERATIONS ACT

The Calendar of meetings provides the framework and timeline for decisions of the Council to be taken forward and therefore seeks to ensure all of the Council priorities are taken forward. It also embraces the Future Generations Acts as all future decisions taken by Council

seek to improve the social, economic, environmental and cultural well-being of the County Borough.

15. CONCLUSION

- 15.1 The Calendar of meetings for the 2021 - 2022 Municipal Year is attached as Appendix 1 to the report. Members are asked to note the dates and times of the meeting to assist in their diary management.
- 15.2 Where possible, electronic / outlook diary markers will also be circulated to Members in advance of a meeting to assist with diary commitments.

LOCAL GOVERNMENT ACT 1972

as amended by

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

LIST OF BACKGROUND PAPERS

COUNCIL ANNUAL GENERAL MEETING

26 MAY 2021

**REPORT OF THE SERVICE DIRECTOR DEMOCRATIC SERVICES &
COMMUNICATION.**

REPORT

Calendar of Meetings for Municipal Year 2021 - 2022

Freestanding matter

CALENDAR OF MEETINGS
MAY 2021 – MAY 2022

May 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3 BANK HOLIDAY	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26 AGM- 3pm	27	28	29	30
31 BANK HOLIDAY Summer Half Term						

June 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8 Llwydcoed Crematorium Joint Committee 2pm Scrutiny Chairs & Vice Chairs Training 5pm	9	10 Planning & Development Committee -Training 3pm	11	12	13
14 Climate Change Cabinet Steering Group 10am Licensing Committee Training 5pm	15 Overview & Scrutiny Committee 5pm	16 Children and Young People Scrutiny Training 5pm	17 Cabinet 10:30am Finance & Performance Scrutiny Training 5pm	18	19	20
21 Strategic Culture & Arts Steering Group 2pm Overview and Scrutiny Training 5pm	22 Health & Well Being Scrutiny Training 5pm	23 Public Service Delivery, Communities & Prosperity Scrutiny Training 5pm	24 Cabinet 10:30am Planning & Development Committee 3pm	25	26	27
28	29	30 Council 5pm				

July 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1 Scrutiny Chairs & Vice Chairs Meeting.	2 CCRCJ JOSC 10am	3	4
5 Overview & Scrutiny Committee 5pm	6 Licensing Act 2003 4:30pm Licensing Committee 5pm	7 Children & Young People Scrutiny Committee 5pm	8 Planning & Development Committee 3pm	9	10	11
12 Corporate Parenting Board 10am Governance & Audit Committee 5pm	13 Pension Fund Committee 2pm	14 Council 5pm	15 School Budget Forum 2pm Public Service Delivery, Communities & Prosperity Scrutiny Committee 5pm	16 Community Liaison Committee 10am	17	18
19 Health & Wellbeing Scrutiny Committee 5pm	20 Cabinet 10:30am Finance & Performance Scrutiny Committee 5pm	21 Summer Holidays	22 Planning & Development Committee 3pm	23	24	25
26	27	28	29	30	31	

August 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
9	10	11	12 Planning & Development Committee 3pm (If business needs require)	13	14	15
16	17	18	19 Cabinet (Business dependent) 10:30am	20	21	22
23	24	25	26	27	28	29
30 BANK HOLIDAY	31					

September 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2 Planning & Development Committee 3pm	3	4	5
6 Democratic Services Committee 5pm	7	8 Finance & Performance Scrutiny Committee 5pm	9	10	11	12
13 Corporate Parenting Board 10am Governance & Audit Committee 5pm	14 Licensing Committee 5pm	15	16 Planning & Development Committee 3pm	17 Cwm Taf PSB JOSC 2pm	18	19
20 Health & Wellbeing Scrutiny Committee 5pm	21 Llwydcoed Crematorium Joint Committee 2pm Overview & Scrutiny Committee 5pm	22 Children & Young People Scrutiny Committee 5pm	23 Cabinet 10:30am Public Service Delivery, Communities & Prosperity Scrutiny Committee 5pm	24 Standards Committee 10am	25	26
27 Strategic Culture & Arts Steering Group 2pm	28 Community Liaison Committee 10am	29 Council 5pm	30			

October 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1 CCRCD JOSC 10am	2	3
4	5	6 Welsh Language Steering Group 10am	7 Planning & Development Committee 3pm	8	9	10
11 Pension Fund Committee 2pm	12	13 Children & Young People Scrutiny Committee 5pm	14	15	16	17
18 Governance & Audit Committee 5pm	19 Cabinet 10:30am	20 Council 5pm	21 Finance & Performance Scrutiny Committee 5pm	22	23	24
25 Autumn Half Term	26	27	28	29	30	31

November 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2 Licensing Act 2003 4:30pm Licensing Committee 5pm	3	4 Planning & Development Committee 3pm	5	6	7
8 Democratic Services Committee 5pm	9	10	11	12	13	14 Remembrance Sunday
15	16 Overview & Scrutiny Committee 5pm	17	18 Cabinet 10:30am Public Service Delivery, Communities & Prosperity Scrutiny Committee 5pm	19 Standards Committee 10am Cwm Taf PSB JOSC 2pm	20	21
22 Health & Wellbeing Scrutiny Committee 5pm	23 School Budget Forum 2pm	24 Council 5pm	25 Planning & Development Committee 3pm	26	27	28
29 Corporate Parenting Board 10am	30 Finance & Performance Scrutiny Committee 5pm					

December 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2 Planning & Development Committee 3pm	3	4	5
6 Strategic Culture & Arts Steering Group 2pm Governance & Audit Committee 5pm	7 Licensing Committee 5pm	8 Children & Young People Scrutiny Committee 5pm	9 Cabinet 10:30am	10 CCRCD JOSC 10am	11	12
13 Pension Fund Committee 2pm	14 Llwydcoed Crematorium Joint Committee 2pm	15 Council 5pm	16 Planning & Development Committee 3pm	17	18	19
20 Winter Holidays	21	22	23	24 Office Shut Down	25 Christmas Day	26
27 Office Shut Down	28 Office Shut Down	29 Office Shut Down	30 Office Shut Down	31 Office Shut Down		

January 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3 Office Shut Down	4	5	6	7	8	9
10	11	12	13 Planning & Development Committee 3pm	14	15	16
17	18 Community Liaison Committee 10am	19 Council 5pm	20	21	22	23
24	25 Overview & Scrutiny Committee 5pm	26 Children & Young People Scrutiny Committee 5pm	27 Cabinet 10:30am Planning & Development Committee 3pm	28 Cwm Taf PSB JOSC 2pm	29	30
31 Corporate Parenting Board 10am						

February 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1 School Budget Forum 2pm Licensing Act 2003 4:30pm Licensing Committee 5pm	2 Finance & Performance Scrutiny Committee 5pm	3	4	5	6
7 Governance & Audit Committee 5pm	8	9 Council 5pm (Leaders Debate)	10 Planning & Development Committee 3pm	11	12	13
14 Strategic Culture & Arts Steering Group 2pm Health and Wellbeing Scrutiny Committee 5pm		16	17 Cabinet 10:30am Public Service Delivery, Communities & Prosperity Scrutiny Committee 5pm	18	19	20
21 Spring Half Term	22	23	24	25	26	27
28						

March 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2 Council 5pm (Budget Strategy - if required)	3	4	5	6
7 Corporate Governance & Constitution Committee 2pm	8 Pension Fund Committee 2pm	9 Council 5pm (Budget Strategy)	10 Planning & Development Committee 3pm	11 Standards Committee 10am Cwm Taf PSB JOSC 2pm	12	13
14 Corporate Parenting Board 10am Governance & Audit Committee 5pm	15 Community Liaison Committee 10am Llwydcoed Crematorium Joint Committee 2pm Overview & Scrutiny Committee 5pm	16 Welsh Language Steering Group – 10am Children & Young People Scrutiny Committee 5pm	17 Cabinet 10:30am Finance & Performance Scrutiny Committee 5pm	18 CCRCJ JOSC 10am	19	20
21 Pre-Election Period	22	23	24 Planning & Development Committee 3pm	25	26	27
28	29	30	31			

April 2022 — PRE ELECTION PERIOD — Meetings to be held if business needs require

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6	7	8	9	10
11 Spring Holidays	12	13	14	15 BANK HOLIDAY	16	17
18 BANK HOLIDAY	19	20	21	22	23	24
25	26	27	28	29	30	

May 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2 BANK HOLIDAY	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25 Council AGM 4pm	26	27	28	29
30 Spring Half Term	31					

OVERVIEW & SCRUTINY

Annual Report 2020-21



RHONDDA CYNON TAF



Councillor L. M. Adams

OVERVIEW & SCRUTINY

Annual Report 2020-21

Chairman's Foreword

When the pandemic hit, the Council's overwhelming focus was to protect its residents and continue to operate its key functions. The Council's scrutiny function, as with all its formal Committees, has found out that both Members and Officers can be flexible and operate incredibly well in a rapidly changing environment. We have learnt to scrutinise remotely, maintain a flexible approach to our forward work programmes and adapt to changing priorities. Our colleagues and partners have embraced new ways of working and have worked alongside us. Every Scrutiny Committee has evidenced, through their work programme outcomes that we can produce good quality scrutiny at pace. Remote working has taught us to streamline processes, maintain quality yet increase our flexibility and agility.

This has been a much shorter Municipal Year than normal as the Council's Annual General Meeting (AGM) was delayed until September 2020. Before that, the Overview & Scrutiny Committee became the single point of scrutiny for all reports and updates with an invitation extended to all non-executive members to participate. During that time, we considered a number of Covid related reports as well as the traditional scrutiny reports, ensuring we did not place any undue burden on our officers and partners who were involved in the Covid response and recovery process.

Beyond the AGM all four thematic Scrutiny Committees resumed their activity with a much-needed carefully managed forward work programme that would see them identify the emerging issues and adopting a more business as usual approach. The Scrutiny Committees have all successfully produced sharper pieces of work, mixed in with traditional scrutiny reports to respond to what is a fast-moving situation. We have undertaken a number of pre-scrutiny opportunities which means we have been able to comment on important decisions before they are made.

We are already best placed to deal with the requirements of the Local Government & Elections (Wales) Act, in particular robust scrutiny of the executive. I believe we are already undertaking this good practice which will stand us in good stead for the future. We have also participated in a number of Welsh Government consultations, to make sure scrutiny's voice is heard at the early stage of the process.

As Chair of the Overview & Scrutiny Committee I am confident that we have taken the opportunities to enhance our collective resilience and focus on key issues for the benefit of the communities that we serve.

Councillor L M Adams
Chair of Overview and Scrutiny Committee
Rhondda Cynon Taf County Borough Council

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

The Year in Numbers

41 Scrutiny Committees in total held

6 Pre-scrutiny of key decisions

1 Notice of Motion referred to Scrutiny by Council

1 Members' Steering Group established

3 Consultations Contributed to

1 Call-In

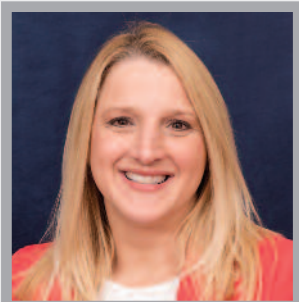
1 Referral from Audit Committee

20 Reports in response to COVID-19

Rhondda Cynon Taf Overview and Scrutiny Committee Chairs



Cllr. L. M. Adams



Cllr. S. Rees-Owen



Cllr. S. Bradwick



Cllr. R. Yeo



Cllr. M. Powell

Chair of Overview and Scrutiny Committee: Cllr. L M Adams

Chair of Children and Young People Scrutiny Committee: Cllr. S. Rees-Owen

Chair of Public Service Delivery, Communities & Prosperity Scrutiny Committee: Cllr. S. Bradwick

Chair of Health and Wellbeing Scrutiny Committee: Cllr. R. Yeo

Chair of Finance & Performance Scrutiny Committee: Cllr. M. Powell

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Contents

- **Overview and Scrutiny Committee**
- **Children and Young People Scrutiny Committee**
- **Health and Wellbeing Scrutiny Committee**
- **Public Service Delivery, Communities and Prosperity Scrutiny Committee**
- **Finance and Performance Scrutiny Committee**
- **Scrutiny's principal aims**



Councillor L. M. Adams

Overview & Scrutiny Committee

I am proud to have been Chair of the **Overview & Scrutiny Committee** at such a pivotal time in the council calendar, when scrutiny continued to be member led and robust. Although we acknowledged that it had to be more flexible than ever before, we demonstrated that it could be conducted in a supportive and constructive way, scrutinising issues that impacted on the lives of residents and the places in which they live and in line with the Committee's **terms of reference**.

The Committee has scrutinised a range of Council services over the year, with a number of key recommendations being brought forward, which it is anticipated will assist the service in its delivery and have a positive impact on the residents and users of those services within RCT. Details of this work is illustrated at the end of this section of the report, however, a number of key areas taken forward by the Committee have been highlighted below.

Pre Scrutiny of the Council's Residential Care Home Service for Older People.

During this shortened municipal year, the Overview & Scrutiny Committee has undertaken pre scrutiny of many important issues, some of which have been a long standing and substantive focus for some time. **Pre-Scrutiny** in Rhondda Cynon Taf provides the opportunity for all members to inform the development of key policy areas providing the ability to act as a critical friend in advance of Cabinet consideration.

In recent years, this approach has been further enhanced through the ability of scrutiny to consider the Cabinet Work Programme and as a result of the engagement undertaken with Senior Leadership Team and Cabinet Members, enables Scrutiny Chairs to be cited on the decisions and policy developments.

The modernisation process of the Council's Residential Care Home Service for Older People has been one of our key considerations since Cabinet outlined its vision for services for older people in 2018. This committee has been at the forefront of the council's considerations and we, once again, had the opportunity to undertake pre scrutiny of the consultation feedback on the **1st December 2020**.

Scrutiny agreed that the proposals to increase the number of the retained council residential care homes to 9 and redeveloping 2 further homes to meet identified needs for additional accommodation with care and support, would provide adaptable solutions for the growing needs of an aged population. We also acknowledged how the thorough consultation process had listened to the views and opinions of residents.

Outcome - The comments and feedback of the Committee were presented to the Cabinet on the **3rd December 2020**. Scrutiny will continue to be involved at further stages of the process and contribute to this hugely important development.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Review of Flooding in RCT

During February 2020 and just prior to the pandemic, Rhondda Cynon Taf suffered enormous storm damage and flooding in the wake of Storm Dennis. To understand the extent of the impact of the storm on the communities of RCT, the Overview & Scrutiny Committee undertook a review to consider information relating to the flooding via council officers and relevant partner organisations such as Welsh Water and Natural Resources Wales (NRW), to contribute to the statutory reporting mechanisms of the Council (as flood management authority) and to establish an inquiry session whereby local members would present their views and first hand evidence.

Over the course of two Scrutiny Committees (**14th October 2020, 9th December 2020**) and the Scrutiny Inquiry Session as well as the collation of verbal and written accounts, the Overview & Scrutiny Committee identified several common issues which emerged from both verbal and written accounts.

Outcome - The substantial evidence in its entirety was submitted to Cabinet on the **18th December 2020** together with a summary of Scrutiny's comments and observations. The Overview & Scrutiny Committee will continue to scrutinise the Council's flood risk management and emergency planning arrangements following the outcome of the Council's internal review, including any quarter performance information in respect of these areas. Scrutiny will complete its review in the next municipal year.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Response to Consultations of the Local Government and Elections (Wales) Act.

On 18th November 2019, Welsh Government published the Local Government and Elections (Wales) Bill. The Bill (now the Act, having received Royal Assent in January 2021) aims to reform and strengthen local government and to improve electoral arrangements. It contains wide ranging proposals that will have a significant impact on the Council. To ensure Members of the Overview & Scrutiny Committee were formally briefed on the content of the proposed legislation and the likely impacts of those proposals on local government, scrutiny, as supported by Full Council, has undertaken several opportunities to formally indicate their position on the proposals and communicate this to Welsh Government.

At our meeting on the **13th January 2020** we responded to the general proposals and any potential barriers to the implementation of the Bill's provisions, the appropriateness of the powers in the Bill for Welsh Ministers to make subordinate legislation and the financial implications of the Bill. Scrutiny has since also provided its responses to Welsh Government's consultation to consider draft regulations which would be made under that legislation in respect of the establishment and operation of Corporate Joint Committees (CJC's). More recently we received a **position statement** in respect of the requirements of the Act. The 'Coming into Force' provisions of the Act are complex and therefore the position statement sets out a much needed Action Plan detailing the various provisions of the Act, the work already undertaken and that which is required to prepare this Council for these various provisions.

Outcome - The Overview & Scrutiny Committee will continue to receive further information on the requirements of the Act and in particular the future role for scrutineers.

Call-In - Call in of Key Officer Delegated Decision: Sale of Part of the Former Lady Windsor Colliery Site, Ynysybwl

Earlier in the year, a **call-in** requested that the decision of the Director of Corporate Estates relating to the Sale of Part of the Former Lady Windsor Colliery Site, Ynysybwl published on the 30th July be considered by the Overview & Scrutiny Committee. On the 12th August 2020, Committee considered a range of written and oral evidence from the three signatories to the call-in, members of the public and the Director of Corporate Estates.

Outcome - Scrutiny determined to refer the matter back to the decision maker, the Director of Corporate Estates, for further consideration based on the grounds of the call-in.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

The broader work programme of the Committee has continued to challenge and scrutinise the delivery of Council services, including the Council's recovery planning following the initial lockdown in 2020. Many areas of the Council's work have received specific focus over the last municipal year, including how the Council seeks to promote equalities and the steps the Council is taking to address climate change locally.

Through this focus, which we have been required to provide, and as a result of virtual arrangements and the pressure faced by Council Officers, there are a number of areas of work which the Council has needed to suspend during this shortened municipal year, which we will seek to resume as part of the 2021/22 municipal year.

I would like to extend my thanks to my Vice Chair, Councillor Wendy Lewis, and members of the Overview & Scrutiny Committee for their continued support and hard work.

[Click here for all Scrutiny **Virtual meetings**.](#)

Other work of the **OVERVIEW & SCRUTINY COMMITTEE** included:

- Annual Equalities Report 2019/20
- Customer Feedback Scheme – Comments, Compliments and Complaints Annual Report 2019/20
- Progress of the Cardiff Capital Region ('CCR') Joint Cabinet (the 'Regional Cabinet' - a joint committee)
- Welsh Government Consultation: Draft Regulations to Establish Corporate Joint Committees
- The Council's Fire Safety Risk Assessment Process
- Local Authority Arrangements to Safeguard Children and Adults at Risk
- Consideration of the Cabinet Forward Work Programme
- RLDP Members Steering Group

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Scrutiny Chairs & Vice Chairs

The Scrutiny Chairs and Vice Chairs continue to meet to ensure co-ordination between the respective Committees, oversee forward work programmes and share learning. The Chairs and Vice Chairs have also maintained regular engagement sessions with their respective Scrutiny Lead Officers and Cabinet Members to discuss forward work programmes and to form a sound knowledge of each other's work.

I would like to acknowledge the due diligence of the Chairs and Vice Chairs of the four thematic Scrutiny Committees for undertaking such a large volume of scrutiny this year and for maintaining such an overwhelming pace of work under virtual conditions.



Councillor S. Rees-Owen

Children & Young People Scrutiny Committee

Key to the **Children and Young People Scrutiny Committee's** work for 2020/ 2021 has been the response to the COVID-19 pandemic in relation to Education and Children's Services. The Children and Young People Scrutiny Committee became the first of the thematic Scrutiny Committees to undertake a programme of work so that it could scrutinise and challenge the Council's response to the COVID-19 pandemic from both an education and children's services perspective and in line with its **terms of reference**.

Response to COVID-19 - Education & Children's Services

The first of many COVID-19 responses from an education perspective was presented on the **22nd July 2020** as we examined a number of critical actions taken by the service since March 2020 and preparations for the return to school in September 2020. We are grateful for the frequency and level of detailed evidence we have received directly from the Director of Education & Inclusion Services, to enable committee to engage effectively with these fast-moving matters over the last municipal year.

From the outset of this municipal year, we prioritised scrutinising the response of Children's Services approach to supporting vulnerable children and families of Rhondda Cynon Taf during the pandemic. We scrutinised how the service, in keeping with Welsh Government statutory guidance, has continued to maintain services such as family support, safeguarding duties, children looked after and youth offending.

We have received a number of **joint reports** from both Directorates outlining the support to promote the health and emotional wellbeing of pupils, staff and families across RCT as a result of COVID-19. We scrutinised the work of all service areas to ensure they are adapting to new and emerging challenges with a clear focus on preventative and sustainable models of service delivery that are both efficient and effective for the wellbeing of our young people.

More recently and as lockdown measures unfold, our attention has turned to the huge challenges ahead for both service areas in developing their recovery plans.

Outcome - Committee will scrutinise the delivery adjustments as they are made in response to the national alert levels and we have committed to **receive termly education** updates to remain well-informed.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Scrutiny of the impact of the Central South Consortium

In line with our terms of reference we continue to challenge the **Central South Consortium (CSC)** on their approach in developing a school led system and to provide evidence that CSC is value for money and to demonstrate its impact and effectiveness. Committee held the CSC to account for its support to schools in Rhondda Cynon Taf, particularly during lockdown, and of its assessment, evaluation and accountability arrangements supporting a self-improving system.

Outcome - We propose to maintain our robust challenge of the Central South Consortium on a regular basis.

Notice of Motion (NOM) - Kinship Care

We welcomed the **Notice of Motion (NOM)** in respect of kinship care which was referred to our Committee by Council on the 29th July 2020.

Following our meeting held on the **13th January 2021** Committee proposed, in discussion with the proposer and seconder of the NOM, to scrutinise the results of a survey of carers and kinship carers to assess their needs and we will invite representatives from 'Grandparents Plus' who are working closely with the local authority to improve support to friends and families across Rhondda Cynon Taf.

Outcome - We will complete our review and make our recommendations to Cabinet in the next Municipal Year.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Referral from the Audit Committee – to the Children & Young People Scrutiny Committee

The **referral from the Audit Committee** to the Children and Young People Scrutiny Committee came following concerns raised in respect of high levels of unauthorised absence at statutory school ages and Post-16 attendance levels. Attendance and exclusion data are routinely reported to scrutiny as are regular updates on the Attendance Strategy.

Outcome - Following thorough scrutiny of the information we proposed that an audit of post 16+ is undertaken in the new municipal year. We will make our recommendations to the Audit Committee based on further evidence and as such, this will be included as part of our forward work programme for 2021/22.

In addition to the above, Members have continued to challenge a range of other areas including access to online learning by disadvantaged pupils during the pandemic and the how attendance has been impacted, including consideration of how the Council is working to improve attendance¹ across Rhondda Cynon Taf.

The Committee has also sought to understand how the pandemic may have impacted on the participation in Welsh Medium Education and the unique challenges faced by parents and pupils by remote learning.

Finally, I would like to take the opportunity to thank Members for their hard work and contributions over what has been an extremely challenging year. My thanks also to the Vice Chair, Councillor Julie Edwards, for her support throughout the year.

Other work of the **CHILDREN & YOUNG PEOPLE SCRUTINY COMMITTEE** included:

- Regional Adoption Annual Report
- Report from the Corporate Parenting Annual Report
- Care Inspectorate Wales (CIW) Inspection in relation to the Disable Children's Service review
- WESP Annual Report
- Eye to Eye Counselling Service report
- Implementation of the Additional Learning Needs and Education Tribunal Act (ALNET) 2018
- Child and Adolescent Mental Health Service (CAMHS)



Councillor R. Yeo

Health & Wellbeing Scrutiny Committee

The **Health and Wellbeing Scrutiny Committee** plays a vital role in assessing service performance and policy development across a range of Council Services, including all aspects of Adult Social Care, Housing, Leisure Services and Public Health and Protection, as set out in its **terms of reference**.

Response to COVID-19 - Adult Services

The first of many reports and updates to Committee outlining the Council's response to the COVID -19 pandemic from an Adult Services perspective was presented on the **14th September 2020**. This became our key focus for the 2020/21 Municipal Year, and we requested relevant statistical indicators to accurately monitor the performance and recovery actions of this vital service in line with the Council's 2020/21 Corporate Plan.

Not only did we scrutinise the plans in place across health and social care that addressed the challenges associated with the COVID-19 pandemic, we proposed that this also included information on the winter pressures across the Cwm Taf Morgannwg region. Committee was keen to understand how the health and social care providers and partners delivered quality care and services throughout a demanding period and to ensure that the frequently updated guidance from Welsh Government had been disseminated appropriately.

Outcome - To undertake further scrutiny of the recovery oversight and coordination for Adult Services.

Response to COVID-19 - Adult Carers Support

As a result of Committee's concerns regarding the support available for adult carers and the increased resilience by them and their families culminating in a higher demand on adult social care, we received a report at our meeting on the **8th February 2021** on the provision for adult carers throughout the pandemic. We scrutinised the work of the Rhondda Cynon Taf Carers Support Project (CSP) along with data from day service provision, sitting services and formal respite provision.

Respite services has continued to support unpaid carers, residential and nursing placements, sitting services and day centre provision for adults with learning disabilities or dementia, have all continued to operate despite the restrictions.

Outcome - Committee has committed to scrutinise this issue through regular reporting to ensure that the strength and resilience of all carers has been and continues to be adequately supported throughout the pandemic.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Response to COVID-19 - Public Health and Protection Services

The Health and Wellbeing Scrutiny Committee has a commitment to review the work of the Public Health and Protection Services. An overview of the regulatory service response to the pandemic was provided to the Committee on the **12th January 2021**. It included Regulatory Services (including Environmental Health, Trading Standards, Licensing, Community Safety), Homelessness Provision and the Registrar Service. It also included the Cwm Taf Morgannwg Contact Tracing Service operated by RCTCBC on behalf of the Region. To ensure that monitoring the demand on the vulnerable within our communities had been undertaken, we requested an **update** on the Homelessness Strategy 2018-2022 to revisit and review the Action Plan accordingly.

We reviewed the renewal of the **Service Level Agreement between the Local Authority and Hope Rescue**, which provides the stray dog kennelling facility for the Council. Evidence of more robust processes and sustained improvements in service delivery, since its initial implementation, warranted the endorsement to renew the Service Level Agreement.

Outcome - Committee endorsed the Service Level Agreement between Hope Rescue and the Local Authority.

I would like to extend my gratitude to all members of the Committee for their support throughout this challenging period, particularly my Vice Chair, County Borough Councillor Sheryl Evans for her contribution.

Other work of the **HEALTH & WELLBEING SCRUTINY COMMITTEE** included:

- Integrated Substance Misuse Service in Rhondda Cynon Taf and Merthyr Tydfil



Councillor S. Bradwick

Public Service Delivery, Communities and Prosperity Scrutiny Committee

I am delighted to introduce to you just some of the work of the **Public Service Delivery, Communities and Prosperity Scrutiny Committee**. The role of the Public Service Delivery, Communities and Prosperity Committee as defined in their **terms of reference** is the scrutiny of matters that affect RCTCBCs key Community Services.

Response to COVID-19 - Waste and Recycling

In setting the 2020/21 Work Programme the Committee prioritised and had regard for the unprecedented time we have all found ourselves in. We recognised the inevitable impact on frontline services from COVID-19 and therefore prioritised the Councils response to the pandemic and how this impacted the strict Welsh Government target for Wales to recycle 70% of its waste by 2025. The Authority achieved the current target set out by Welsh Government of 64% and exceeded the target achieving 68% whilst only being down just over ½% on the previous year. This is testament to the resilience and commitment of our staff and collection and disposal processes.

As the Community Recycling Centres reopened with strict measures in place to comply with COVID-19 legislation, staff responded to the changes in legislation and quickly adapted operations to ensure residents were able to attend the Community Recycling Centres safely to dispose of their waste. Evident to see was the commitment from residents to recycling. During the Christmas 2020 period, more than double the amount that was usually collected was collected in the week before, during and after Christmas on dry recycling and food waste. Over 400 tonnes of food waste and 450 tonnes of dry recycling had been collected in one day, whereas the previous year this figure would have been collected over a week. This had contributed to the residual waste figure significantly reducing during this period. Well done to our residents who are clearly committed in supporting the Authority achieve the ambitious Welsh Government targets to ultimately achieve zero waste by 2050.

Outcome - Achieving the strict Welsh Government targets is a priority for the Authority and in setting our Forward Work Programme for 2021/22 we will have regard for these targets. As a Committee we will work with local schools and businesses to challenge their recycling and waste procedures, to improve them in support of the Authority. We want to convey a clear message that tackling this issue is everyone's responsibility.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Pre-Scrutiny of the Dog Control Public Spaces Protection Orders

On the **23rd September 2020** the Committee undertook pre-scrutiny of a proposed extension and variation to Rhondda Cynon Taf CBCs Dog Control Public Spaces Protection Orders. We considered the outcomes of the public consultation exercise to extend the two Public Spaces Protection Orders, relating to dog controls, in Rhondda Cynon Taf (the Dog Control PSPO's). It was proposed that they be renewed for a further 3 year period in order to maintain the significant benefits the orders have had in relation to dog fouling and ensure appropriate powers remain in place to deal with the minority who continue to flout the laws.

Outcome - Members determined that further enforcement would not be as effective as education and recommended that the Authority work closely with schools to educate our children and young people on the importance of being a responsible dog owner and understand the potential health risks of not clearing dog waste.

The impact of COVID-19 on the Services covered by the Public Service Delivery, Communities and Prosperity Scrutiny Committee, has been substantial and we wish to extend our gratitude for the hard work, commitment and continued efforts of the staff involved in ensuring that vital services are still delivered to the residents of Rhondda Cynon Taf County Borough. I would like to thank my Vice Chair, County Borough Councillor Tina Williams, and all members of the Scrutiny Committee for their hard work and commitment over the past twelve months as we have continued to ensure that matters of public interest have been scrutinised throughout what we can all agree has been an extraordinary year.

Other work of the **PUBLIC SERVICE DELIVERY, COMMUNITIES & PROSPERITY SCRUTINY COMMITTEE** included:

- Impact of COVID-19 on Community Recycling Centres
- Bryn Pica Waste Management Facility
- Impact of COVID-19 on Operations of Parks and Countryside
- Streetcare Enforcement
- Parking Enforcement Partnership
- Changes to Green Waste Collections



Councillor M. Powell

Finance and Performance Scrutiny Committee

As Chair of the **Finance & Performance Scrutiny Committee** I am pleased to report on what has been another productive, albeit unprecedented, year. Throughout the pandemic, we have continued to maintain our rigorous challenge of the Council's budget proposals and expenditure and scrutiny of the Council's performance as set out in our **terms of reference**.

Review of the Tourism Strategy

In December 2020, we received an update on the **Draft Tourism Strategy** in light of the current COVID-19 Pandemic. In view of the sector being impacted heavily by COVID-19, Committee was keen to understand how the Council was working with the sector to maintain and support its future recovery, recognising the opportunity this sector provides to deliver the aspirations of the Council's Corporate Plan. Members were complimentary of the progress which continues to be made and the ambitions set out with the draft plan.

Pre-Scrutiny of the Council Performance Quarterly Reports

Committee scrutinised the **2021/22 Budget Consultation**, as part of its role as a consultee and in line with the Committee's terms of reference.

Outcome - Scrutiny feedback, queries and challenges were incorporated into a Phase 1 Budget Consultation report, alongside the feedback received from all other stakeholders, and were considered by Cabinet as part of a proposed Revenue Budget Strategy for the 2021/22 financial year.

We undertook pre-scrutiny of the draft 2021/22 Revenue Budget Strategy in **early 2021**. Specifically, we commented on the **proposed Cabinet Budget Strategy for Council Tax**, the **proposed Cabinet Budget Strategy for Schools Budget**, the **proposed Cabinet Budget Strategy for Efficiencies**, and the **proposed Cabinet Budget Strategy for Additional Investment**.

Outcome - This enabled non-executive Members to examine and provide feedback on the proposals, and for these to be considered by Cabinet prior to it recommending a Revenue Budget Strategy to full Council in March 2021.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Response to COVID-19 - Digital Transformation

In last year's scrutiny annual report, I included our review of the **Digital Strategy 2017-20**, and it was timely that we received an update on the **Council's Digital and ICT Services** which demonstrated how it had delivered and supported Council services over the last 12 months. Scrutiny recognised the value of the successful delivery of the Council's Digital Strategy 2017-20 which had formed the building blocks to enable the rapid response to COVID-19 for effective homeworking for staff, virtual meetings for Elected Members and Officers, HWB Schools transformation, the development of digital processes for RCT citizens and its support of the Trace, Track and Protect and mass testing/vaccination programmes.

Outcome - There is a continued commitment that the Finance & Performance Scrutiny Committee will be consulted on the Council's Digital Strategy for 2021 and the Committee were keen to ensure that the positive progress made during the pandemic to promote virtual working is embedded into future working arrangements.

Scrutiny of the Employment & Skills Strategy 2019-21

As part of our remit, we reviewed the Employment and Skills Strategy for 2019-21 to assess how the Council and its partners have delivered their priorities throughout COVID-19 to offer support to learners, jobseekers and employers through a number of employment support programmes, employment routes programmes and online provision. Scrutiny recognised the longer-term impact of COVID-19 on businesses and communities and the importance of services adapting their delivery of provision to attract new learners and opportunities to maximise existing resources for the development of skills and employment support.

Outcome - In setting our Forward Work Programme for 2021/22 we will have regard to the Employment & Skills Strategy, particularly its recovery from COVID-19 and the proposals for the development of a new plan at the end of 2021.

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

I must, of course, thank all members of the Finance and Performance Scrutiny Committee for their continued hard work and dedication in challenging the Council's performance to deliver better outcomes for residents. Extended thanks to my Vice-Chair Councillor Graham Thomas for his support throughout the year.

I would also like to thank the Chair of the Overview & Scrutiny Committee for his continued support for the Committee's work.

Other work of the **FINANCE & PERFORMANCE SCRUTINY COMMITTEE** included:

- The 2021/22 Capital Strategy Report
- The 2021/22 Treasury Management Strategy Report
- Progress against the Corporate Asset Management Plan 2018/23
- The Council's Medium-Term Financial Plan 2020/21 to 2023/24
- CIL Annual Monitoring Report and the proposed changes to the Regulation 123 List
- The Council's 'digital by default' approach

The work of the Rhondda Cynon Taf Overview and Scrutiny Committees during the 2020-2021 Municipal Year

Scrutiny's principal aims:

- Better outcomes for the people of RCT
- Adding value to the way decisions are reached
- Working constructively with Cabinet
- Challenging positively as a critical friend
- Basing its findings on good evidence
- Learning from others

Focus for 2021/22:

- Continuing the Council's good practice of undertaking pre scrutiny of key decisions and for scrutiny to continue to engage with the relevant Cabinet Member and portfolio holder to identify opportunities for future scrutiny in line with the proposals of the Local Government & Elections (Wales) Act.
- Development of the Scrutiny toolkit to provide easy to use practical guidance and clarity to Members.
- Further develop the best support for our Scrutiny Members with a focus on self-evaluation; chairing skills; scrutiny of performance data; financial scrutiny and the development of E-learning through the Members' Portal.
- Ensuring that the Scrutiny Committees complete self-evaluation exercises at least once a year (as part of the process of preparing for the Scrutiny Annual Report).
- Ensure our scrutiny arrangements continue to comply with the requirements of the Well-being of Future Generations Act 2015 and focus on the need to reduce the inequalities of outcome that result from socio-economic disadvantage.
- As a result of the COVID-19 pandemic, consider more innovative and effective ways of scrutiny, taking full advantage of technology to this end.
- Further encouraging of public participation within the democratic process through work programme setting and webcasting of meetings.

¹ The Fixed Penalty Notices (FPNs) Scrutiny Working Group, tasked with scrutinising the impact the implementation of Fixed Penalty Notices (FPN's) has on Attendance & Wellbeing across the County Borough, will submit its findings and recommendations to Cabinet in the 2021/22 Municipal Year.

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Adroddiad Blynyddol 2020-21: **TROSOLWIG A CHRAFFU**



RHONDDA CYNON TAF



Y Cyngorydd L. M. Adams

Adroddiad Blynyddol 2020-21: **Trosolwg a Chraffu Rhagair gan y Cadeirydd**

Yn sgil y pandemig, bwriad y Cyngor oedd canolbwyntio ar ddiogelu ei drigolion a pharhau i gyflawni'i swyddogaethau allweddol. Mae swyddogaeth graffu'r Cyngor, ynghyd â'i bwyllgorau ffurfiol, wedi dysgu bod modd i Aelodau a Swyddogion weithio mewn modd hyblyg ac ymdopi'n arbennig o dda mewn sefyllfa sy'n newid yn gyflym. Rydyn ni wedi dysgu sut i gyflawni gwaith craffu o bell, cynnal dull hyblyg mewn perthynas â'n rhaglenni gwaith ac addasu i flaenoriaethau sy'n newid. Mae ein cydweithwyr a'n partneriaid wedi croesawu dulliau newydd o weithio ac wedi cydweithio gyda ni. O edrych ar ddeilliannau'r rhaglenni gwaith amrywiol, mae pob Pwyllgor Craffu wedi dangos bod modd i ni gyflawni gwaith craffu yn gyflym. Mae gweithio o bell wedi dangos i ni sut i symleiddio gweithdrefnau, cynnal safon a sicrhau ein bod ni'n gweithio mewn modd sy'n fwy hyblyg.

Mae'r flwyddyn yma wedi bod yn flwyddyn fyrrach na'r arfer a chafodd Cyfarfod Cyffredinol Blynyddol y Cyngor ei ohirio tan fis Medi 2020. Cyn hynny, daeth y Pwyllgor Trosolwg a Chraffu yn brif bwynt craffu ar gyfer pob adroddiad a diweddariad, gan estyn gwahoddiad i'r holl aelodau nad ydyn nhw'n Aelodau Gweithredol. Yn ystod yr amser yna, roedden ni wedi trafod amrywiaeth o adroddiadau sy'n ymwneud â COVID-19 yn ogystal â'r adroddiadau craffu traddodiadol, gan sicrhau nad oedden ni'n gosod unrhyw faich gormodol ar ein swyddogion a'n partneriaid sydd ynghlwm â'r broses ymateb a'r broses adfer o ran COVID-19.

Tu hwnt i'r Cyfarfod Cyffredinol Blynyddol roedd y pedwar Pwyllgor Craffu wedi ailgydio yn eu gwaith gan weithredu blaenraglen waith ofalus fyddai'n gofyn iddyn nhw nodi materion sy'n codi a mabwysiadu dull o weithredu yn ôl y drefn arferol. Mae pob un o'r Pwyllgorau Craffu wedi llwyddo i lunio darnau o waith, ynghyd â rhywfaint o waith craffu traddodiadol er mwyn ymateb i sefyllfa sy'n newid yn gyflym. Rydyn ni wedi cyflawni sawl darn o waith cyn y cam craffu sy'n golygu ein bod ni wedi gallu trafod nifer o benderfyniadau pwysig cyn i'r penderfyniad gael ei wneud.

Rydym eisoes yn y sefyllfa orau i allu mynd i'r afael â gofynion Deddf Llywodraeth Leol ac Etholiadau (Cymru), yn enwedig o ran gwaith craffu cadarn mewn perthynas â'r adain weithredol. Rydw i'n credu ein bod ni eisoes yn cyflawni'r arfer da yma, a fydd yn ein paratoi ni ar gyfer y dyfodol. Rydyn ni hefyd wedi cymryd rhan mewn sawl ymgynghoriad Llywodraeth Cymru, i sicrhau bod llais craffu'n cael ei glywed yn gynnar yn y broses.

A minnau'n Gadeirydd y Pwyllgor Trosolwg a Chraffu, rydw i'n hyderus ein bod ni wedi manteisio ar y cyfleoedd i wella ac yn canolbwyntio ar faterion allweddol er budd y cymunedau rydyn ni'n eu gwasanaethu.

**Y Cyngorydd L M Adams
Cadeirydd y Pwyllgor Trosolwg a Chraffu**

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Y Flwyddyn mewn Rhifau

41 - Nifer y cyfarfodydd craffu a gynhaliwyd

6 - Nifer y penderfyniadau allweddol a oedd yn destun gwaith cyn y cam craffu

1 - Nifer y Rhybuddion o Gynnig a gafodd eu cyfeirio at y Cyngor gan y Pwyllgorau Craffu

1 - Grŵp Llywio wedi'i sefydlu

3 - Nifer yr ymgynghoriadau a gyfrannodd at:

1 - Cyfarfod Galw i Mewn

1 - Atgyfeiriad gan y Pwyllgor Archwilio

20 - Adroddiad yn ymateb i bandemig COVID-19

Cadeiryddion Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf



Y Cyng. L. M. Adams



Y Cyng. S. Rees-Owen



Y Cyng. S Bradwick



Y Cyng. R. Yeo



Y Cyng. M. Powell

Cadeirydd y Pwyllgor Trosolwg a Chraffu: Y Cyngorydd L M Adams

Cadeirydd y Pwyllgor Craffu - Plant a Phobl Ifainc: Y Cyngorydd S. Rees-Owen

Cadeirydd y Pwyllgor Craffu - Cynnal Gwasanaethau Cyhoeddus, Cymunedau a Ffyniant: Y Cyngorydd S. Bradwick

Cadeirydd y Pwyllgor Craffu - Iechyd a Lles: Y Cyngorydd R. Yeo

Cadeirydd y Pwyllgor Craffu - Cyllid a Chyflawniad: Y Cyngorydd M. Powell

Cynnwys

- **Pwyllgor Trosolwg a Chraffu**
- **Pwyllgor Craffu – Plant a Phobl Ifainc**
- **Pwyllgor Craffu - Iechyd a Lles**
- **Pwyllgor Craffu – Cynnal Gwasanaethau Cyhoeddus, Cymunedau a Ffyniant**
- **Pwyllgor Craffu – Cyllid a Chyflawniad**
- **Prif Nodau'r Pwyllgorau Craffu**



Y Cynghorydd L. M. Adams

Pwyllgor Trosolwg a Chraffu

Rwy'n falch fy mod i wedi bod yn Gadeirydd y **Pwyllgor Trosolwg a Chraffu** ar adeg mor bwysig yng nghalendr y Cyngor, wrth i waith craffu barhau i gael ei arwain gan yr aelodau mewn modd cadarn. Er i ni gydnabod bod angen i'r gwaith yma gael ei gynnal mewn modd sy'n fwy hyblyg nag erioed, roedden ni wedi dangos bod modd cynnal y gwaith mewn modd cefnogol ac adeiladol, gan graffu ar faterion sy'n effeithio ar fywydau trigolion a lle maen nhw'n byw ac yn unol â **Chylch Gorchwyl** y Pwyllgor.

Mae'r Pwyllgor wedi craffu ar ystod o wasanaethau'r Cyngor yn ystod y flwyddyn ddiwethaf, gyda nifer o argymhellion allweddol wedi'u cyflwyno. Rydyn ni'n rhagweld y bydd y rhain yn cynorthwyo'r gwasanaeth â'i ddarpariaeth ac yn cael effaith gadarnhaol ar drigolion a defnyddwyr y gwasanaethau hynny yn RhCT. Mae nifer o feysydd allweddol y mae'r Pwyllgor wedi'u trafod i'w gweld isod.

Gwaith cyn y cam craffu mewn perthynas â Chartrefi Gofal y Cyngor ar gyfer Pobl Hŷn.

Yn ystod y flwyddyn fyrrach hon, mae'r Pwyllgor Trosolwg a Chraffu wedi cynnal gwaith cyn y cam craffu mewn perthynas â sawl mater pwysig. Mae nifer o'r rhain wedi bod yn ganolbwynt hir dymor a sylweddol ers peth amser. Mae **gwaith cyn y cam craffu** yn Rhondda Cynon Taf yn rhoi cyfle i'r holl aelodau lywio gwaith datblygu meysydd polisi allweddol gan alluogi'r aelodau i weithredu fel cyfaill beirniadol cyn i'r Cabinet drafod y mater.

Yn ystod y blynyddoedd diwethaf, mae'r dull yma wedi'i wella o ganlyniad i allu'r pwyllgorau craffu i drafod Rhaglen Waith y Cabinet. O ganlyniad i'r gwaith ymgysylltu sydd wedi'i gyflawni â'r Uwch Garfan Arwain ac Aelodau'r Cabinet, mae modd i sylwadau Cadeiryddion y Pwyllgorau Craffu gael eu cynnwys yn rhan o benderfyniadau a gwaith datblygu polisiâu.

Mae'r broses o foderneiddio Cartrefi Gofal Preswyl y Cyngor i Bobl Hŷn wedi bod yn un o drafodaethau allweddol y pwyllgorau craffu ers i'r Cabinet nodi'i weledigaeth ar gyfer ar gyfer y gwasanaethau i bobl hŷn yn 2018. Mae'r Pwyllgor wedi bod yn rhan ganolog o drafodaethau'r Cyngor. Unwaith eto, cawsom gyfle i gynnal gwaith cyn y cam craffu mewn perthynas ag adborth yr ymgynghoriad ar **1 Rhagfyr 2020**.

Cytunodd y Pwyllgor Craffu y byddai'r cynigion, sy'n gofyn i gynyddu nifer y cartrefi gofal preswyl sy'n cael eu cynnal gan y Cyngor i 9 ac ailddatblygu 2 gartref bellach i fodloni'r galw am lety â gofal a chymorth ychwanegol, yn datrys y galw o ran anghenion cynyddol y boblogaeth sy'n heneiddio. Roedden ni hefyd wedi cydnabod bod y broses ymgynghori drylwyr wedi gwrando ar lais a barn y preswylwyr.

Deilliant - Cafodd ein sylwadau a'n hadborth eu cyflwyno i'r Cabinet ar **3 Rhagfyr 2020**. Bydd y pwyllgorau craffu yn parhau i gael eu cynnwys yng nghamau pellach y broses ac yn parhau i gyfrannu at y datblygiad pwysig yma.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Adolygiad o'r Llifogydd yn RhCT

Ym mis Chwefror 2020, cyn y pandemig, roedd ardal Rhondda Cynon Taf wedi dioddef difrod enfawr a llifogydd yn sgil Storm Dennis. Er mwyn i ni allu deall maint effaith y storm ar gymunedau RhCT, roedd y Pwyllgor Trosolwg a Chraffu wedi cynnal adolygiad i drafod gwybodaeth sy'n ymwneud â'r llifogydd gyda chymorth swyddogion y Cyngor a sefydliadau partner perthnasol, megis Dŵr Cymru a Chyfoeth Naturiol Cymru (CNC), er mwyn cyfrannu at fecanweithiau adrodd statudol y Cyngor (yr awdurdod rheoli perygl llifogydd) a sefydlu sesiwn ymchwiliad craffu lle cafodd aelodau lleol gyfle i gyflwyno sylwadau a thystiolaeth uniongyrchol.

Yn ystod dau gyfarfod o'r Pwyllgor Trosolwg a Chraffu (**14 Hydref 2020, 9 Rhagfyr 2020**) a'r sesiwn ymchwiliad craffu yn ogystal â chyfnod o gasglu datganiadau ysgrifenedig a datganiadau llafar, roedd y Pwyllgor Trosolwg a Chraffu wedi nodi sawl problem gyffredin a ddaeth i'r amlwg yn sgil y datganiadau llafar ac ysgrifenedig.

Deilliant - Cafodd tystiolaeth sylweddol ynghyd â chrynodeb o sylwadau'r Pwyllgor eu cyflwyno i'r Cabinet ar **18 Rhagfyr 2020**. Bydd y Pwyllgor Trosolwg a Chraffu yn parhau i graffu ar drefniadau rheoli perygl llifogydd a chynllunio mewn argyfwng y Cyngor yn dilyn adolygiad mewnol y Cyngor. Bydd hyn yn cynnwys gwybodaeth cyflawniad mewn perthynas â'r meysydd yma. Bydd y pwyllgor craffu yn cwblhau ei adolygiad yn ystod y flwyddyn nesaf.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Ymateb i ymgynghoriadau Deddf Llywodraeth Leol ac Etholiadau (Cymru) 2021.

Ar 18 Tachwedd 2019, cyhoeddodd Llywodraeth Cymru'r Bil Llywodraeth Leol ac Etholiadau (Cymru). Nod y Bil (sydd bellach yn Ddeddf, wedi iddo sicrhau Cydsyniad Brenhinol ym mis Ionawr 2021) yw diwygio a chryfhau gwaith llywodraeth leol a gwella trefniadau etholiadol. Mae'n cynnwys cynigion eang a fydd yn cael effaith sylweddol ar y Cyngor. Er mwyn sicrhau bod Aelodau'r Pwyllgor Trosolwg a Chraffu wedi cael gwybod am gynnwys y ddeddfwriaeth arfaethedig ac effaith debygol y cynigion yma ar lywodraeth leol, mae'r Pwyllgor Craffu, gyda chymorth y Cyngor Llawn, wedi manteisio ar nifer o gyfleoedd i fynegi ei safbwynt ar y cynigion a rhannu'r sylwadau yma gyda Llywodraeth Cymru.

Yn ystod ein cyfarfod ar **13 Ionawr 2020**, roedden ni wedi ymateb i'r cynigion cyffredinol ac unrhyw rwystrau sy'n gysylltiedig â gweithredu darpariaethau'r Bil, pa mor addas yw pwerau'r Bil er mwyn i Weinidogion Cymru wneud is-ddeddfwriaeth a goblygiadau ariannol y Bil. Ers hynny, mae'r Pwyllgor Craffu wedi cyflwyno'i **ddatganiad sefyllfa** i ymgynghoriad Llywodraeth Cymru sy'n ymwneud â thrafod rheoliadau drafft a fyddai'n cael eu llunio'n rhan o'r ddeddfwriaeth mewn perthynas â sefydlu Cydbwyllgorau Corfforedig a'u rhoi ar waith. Yn fwy diweddar, cawsom ddatganiad sefyllfa mewn perthynas â gofynion y Ddeddf. Mae darpariaethau 'Dod i Rym' y Ddeddf yn gymhleth, felly mae'r datganiad sefyllfa yn pennu Cynllun Gweithredu sy'n nodi manylion darpariaethau amrywiol y Ddeddf, y gwaith sydd eisoes wedi'i gyflawni ac sydd angen ei wneud i baratoi'r Cyngor ar gyfer y ddarpariaeth amrywiol yma.

Deilliant - Bydd y Pwyllgor Trosolwg a Chraffu yn parhau i dderbyn gwybodaeth bellach am ofynion y Ddeddf ac yn benodol rôl swyddogion craffu yn y dyfodol.

Cyfarfod Galw i Mewn - Galw Penderfyniad Dirprwyedig gan Swyddog Allweddol i Mewn: Gwerthu tir sy'n rhan o Safle Hen Lofa Lady Windsor, Ynysybwl

Yn gynharach yn y flwyddyn, cynhaliwyd cyfarfod **galw i mewn** yn gofyn bod y Pwyllgor Trosolwg a Chraffu yn trafod penderfyniad Cyfarwyddwr Eiddo'r Cyngor a gafodd ei gyhoeddi ar 30 Gorffennaf, mewn perthynas â gwerthu tir sy'n rhan o Safle Hen Lofa Lady Windsor, Ynysybwl. Ar 12 Awst 2020, trafododd y Pwyllgor ystod eang o dystiolaeth ysgrifenedig ac ar lafar gan dri llofnodwr y cais galw i mewn, aelodau'r cyhoedd a Chyfarwyddwr Eiddo'r Cyngor.

Deilliant - Penderfynodd y Pwyllgor gyfeirio'r mater yn ôl i'r sawl sy'n gwneud y penderfyniad, sef Cyfarwyddwr Eiddo'r Cyngor, er mwyn trafod y mater ymhellach.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Mae rhaglen waith ehangach y Pwyllgor wedi parhau i herio a chraffu ar sut mae gwasanaethau'r Cyngor yn cael eu darparu, gan gynnwys llunio cynllun adfer y Cyngor yn dilyn y cyfyngiadau symud cychwynnol yn 2020. Mae nifer o feysydd gwaith y Cyngor wedi cael sylw penodol yn ystod y flwyddyn ddiwethaf, gan gynnwys sut mae'r Cyngor yn ceisio hyrwyddo materion cydraddoldeb a'r camau y mae'r Cyngor yn eu cymryd i fynd i'r afael â newid yn yr hinsawdd yn lleol.

O ganlyniad i'r gwaith yma, y mae gofyn i ni ei gyflawni, ac o ganlyniad i drefniadau rhithwir a'r heriau y mae Swyddogion y Cyngor wedi'u hwynebu, roedd angen i'r Cyngor ddod â nifer o feysydd gwasanaeth i ben dros dro yn ystod y flwyddyn fyrrach hon. Byddwn ni'n ceisio ailgydio yn y gwasanaethau yma yn rhan o flwyddyn 2021/22 y Cyngor.

Hoffwn i ddiolch i Is-gadeirydd y Pwyllgor, Y Cyngorydd Wendy Lewis, ac aelodau'r Pwyllgor Trosolwg a Chraffu am eu cefnogaeth barhaus a'u gwaith caled.

Cliciwch yma i weld pob Cyfarfod Craffu **Ar-lein**.

Roedd gwaith arall y **PWYLLGOR TROSOLWG A CHRAFFU** yn cynnwys:

- Adroddiad Cydraddoldeb Blynyddol 2019/20
- Cynllun adborth cwsmeriaid - Rhoi Sylwadau, Canmol A Chwyno - Adroddiad Blynyddol 2019/20
- Cynnydd Cyd-Gabinet Prifddinas-Ranbarth Caerdydd (cydbwyllgor)
- Ymgynghoriad Llywodraeth Cymru: Rheoliadau Drafft i sefydlu Cyd-bwyllgorau Corfforedig (CJCs)
- Gweithdrefn Asesu Risg - Diogelwch Tân y Cyngor
- Trefniadau'r Awdurdod Lleol ar gyfer Diogelu Plant ac Oedolion mewn Perygl
- Trafodaeth am Raglen Waith y Cabinet ar gyfer y Dyfodol
- Grŵp Llywio'r Aelodau - Y Cynllun Datblygu Lleol Diwygiedig

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Cadeiryddion ac Is-gadeiryddion y Pwyllgorau Craffu

Mae Cadeiryddion ac Is-gadeiryddion y Pwyllgorau Craffu yn parhau i gwrdd i sicrhau bod y pwyllgorau gwahanol yn cydweithio, er mwyn goruchwyllo blaenraglenni gwaith a rhannu'r hyn a ddysgwyd. Mae'r Cadeiryddion a'r Is-gadeiryddion hefyd wedi cynnal sesiynau ymgysylltu rheolaidd â'u Prif Swyddogion Craffu ac Aelodau'r Cabinet i drafod blaenraglenni gwaith ac i sicrhau dealltwriaeth gadarn o waith ei gilydd.

Hoffwn roi sylw i ddiwydrwydd Cadeiryddion ac Is-gadeiryddion y pedwar Pwyllgor Craffu sydd wedi cyflawni swm mawr o waith craffu eleni ac am barhau i gyflawni gwaith yn gyflym gan ystyried yr amodau rhithwir.



Y Cyngorydd S. Rees-Owen

Pwyllgor Craffu – Plant a Phobl Ifainc

Roedd ymateb y Cyngor i bandemig COVID-19 mewn perthynas ag Addysg a'r Gwasanaethau i Blant yn rhan allweddol o waith y **Pwyllgor Craffu – Plant a Phobl Ifainc** ar gyfer 2020/21. Y Pwyllgor Craffu – Plant a Phobl Ifainc oedd y pwyllgor craffu thematig cyntaf i gyflawni rhaglen waith er mwyn iddo graffu a herio ymateb y Cyngor i bandemig COVID-19 o safbwynt addysg a'r gwasanaethau i blant ac yn unol â'i **gylch gorchwyl**.

Addysg a Gwasanaethau i Blant (COVID-19)

Cafodd yr ymateb cyntaf i COVID-19, o safbwynt addysg, ei gyflwyno ar **22 Gorffennaf 2020** wrth i ni archwilio camau gweithredu hanfodol y gwasanaeth ers mis Mawrth 2020 a'r gwaith paratoi ar gyfer dychwelyd i'r ysgol ym mis Medi 2020. Rydyn ni'n ddiolchgar am y dystiolaeth fanwl y mae'r Cyfarwyddwr Addysg a Gwasanaethau Cynhwysiant wedi'i darparu i ni'n gyson. Roedd hyn wedi galluogi'r pwyllgor i ymgysylltu â'r materion newidiol yma mewn modd effeithlon yn ystod y flwyddyn ddiwethaf.

Ers dechrau blwyddyn y Cyngor eleni, rydyn ni wedi blaenoriaethu craffu ar ymateb y Gwasanaethau i Blant o ran cefnogi plant a theuluoedd sy'n agored i niwed yn Rhondda Cynon Taf yn ystod y pandemig. Roedden ni wedi cynnal gwaith craffu mewn perthynas â sut roedd y gwasanaeth, yn unol â chyfarwyddyd statudol Llywodraeth Cymru, wedi parhau i ddarparu gwasanaethau, megis cymorth i deuluoedd, dyletswyddau diogelu, gwasanaethau i blant sy'n derbyn gofal a throseddau ieuencid.

Rydyn ni wedi derbyn sawl **adroddiad ar y cyd** gan y ddwy Gyfarwyddiaeth, sy'n nodi amlinelliad o'r cymorth sydd ar gael i hyrwyddo iechyd a lles emosiynol disgyblion, staff a theuluoedd ledled RhCT o ganlyniad i COVID-19. Rydyn ni wedi craffu ar waith pob maes gwasanaeth i sicrhau eu bod nhw'n addasu i ymateb i heriau newydd a heriau sy'n dod i'r amlwg, gan ganolbwyntio ar fodolau ataliol a chynaliadwy o ran darparu gwasanaeth ac sy'n effeithiol ac effeithlon o ran sicrhau lles ein pobl ifainc.

Yn fwy diweddar, ac yn sicr wrth i'r cyfyngiadau symud llacio, rydyn ni wedi dechrau canolbwyntio ar yr heriau y mae'r meysydd gwasanaeth yn eu hwynebu wrth iddyn nhw fynd ati i ddatblygu'u cynlluniau adfer.

Deilliant - Bydd y Pwyllgor yn mynd ati i graffu ar addasiadau o ran darparu gwasanaeth wrth iddyn nhw ddod i'r amlwg yn sgil lefelau rhybudd cenedlaethol ac rydyn ni wedi ymrwymo i **dderbyn diweddariadau addysg bob tymor** i sicrhau ein bod ni'n effro i'r wybodaeth ddiweddaraf.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Craffu ar waith Consortiwm Canolbarth y De

Yn unol â'n cylch gorchwyl, rydyn ni'n parhau i herio **Consortiwm Canolbarth y De** mewn perthynas â'r dull o ddatblygu system wedi'i harwain gan yr ysgolion ac i ddarparu tystiolaeth sy'n profi bod Consortiwm Canolbarth y De yn cynnig gwerth am arian ac i ddangos effaith ac effeithlonrwydd y Consortiwm. Roedd y Pwyllgor wedi dal Consortiwm Canolbarth y De i gyfrif am y cymorth a roddodd i'r ysgolion yn Rhondda Cynon Taf, yn enwedig yn ystod y cyfyngiadau symud, a hefyd am ei drefniadau asesu a gwerthuso a'i drefniadau atebolrwydd sy'n cefnogi system hunanwella.

Deilliant - Rydyn ni'n cynnig ein bod ni'n parhau i gynnal ein gwaith herio cadarn mewn perthynas â Chonsortiwm Canolbarth y De yn rheolaidd.

Rhybudd o Gynnig - Gofal gan Berthynas

Croesawon ni **Rhybudd o Gynnig** mewn perthynas â gofal gan berthynas a gafodd ei gyfeirio at ein Pwyllgor gan y Cyngor ar 29 Gorffennaf 2020.

Yn dilyn ein cyfarfod ar **13 Ionawr 2021**, ac yn rhan o drafodaeth gyda chynigydd ac eilydd y Rhybudd o Gynnig, mae'r pwyllgor yn cynnig ei fod yn craffu ar ganlyniadau arolwg i gynhalwyr a chynhalwyr sy'n berthynas er mwyn asesu'u hanghenion. Byddwn ni'n gwahodd cynrychiolwyr o sefydliad 'Grandparents Plus' sy'n gweithio'n agos gyda'r Awdurdod Lleol i wella'r cymorth sydd ar gael i ffrindiau a theuluoedd ledled Rhondda Cynon Taf.

Deilliant - Byddwn ni'n cyflwyno'n hargymhellion maes o law.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Mater wedi'i atgyfeirio gan y Pwyllgor Archwilio i'r Pwyllgor Craffu – Plant a Phobl Ifainc

Daeth **atgyfeiriad gan y Pwyllgor Archwilio** i'r Pwyllgor Craffu – Plant a Phobl Ifainc yn dilyn pryderon a godwyd mewn perthynas â nifer uchel o absenoldebau heb eu hawdurdodi ymhlith plant o oedran ysgol statudol a chyfraddau presenoldeb ym maes addysg ÔI-16. Mae data presenoldeb a gwaharddiadau, yn ogystal â'r newyddion diweddaraf ynglŷn â'r Strategaeth Presenoldeb yn cael eu cyflwyno'n gyson i'r pwyllgor craffu.

Deilliant - Yn dilyn gwaith craffu manwl mewn perthynas â'r wybodaeth, roedden ni wedi cynnig bod archwiliad ynghylch addysg ÔI-16 yn cael ei gynnal yn ystod y flwyddyn newydd. Byddwn ni'n cyflwyno'n hargymhellion wedi'u seilio ar dystiolaeth bellach i'r Pwyllgor Archwilio. Bydd hyn yn cael ei gynnwys yn rhan o'n blaenraglen waith ar gyfer 2021/22.

Yn ogystal â'r uchod, mae'r Aelodau wedi parhau i herio ystod o feysydd eraill megis sicrhau bod gan ddisgyblion fynediad i ddarpariaeth dysgu ar-lein yn ystod y pandemig, a sut mae presenoldeb wedi cael ei effeithio, gan gynnwys trafod sut mae'r Cyngor yn gweithio er mwyn gwella'r cyfraddau presenoldeb ledled Rhondda Cynon Taf.

Mae'r Pwyllgor hefyd wedi ceisio deall sut mae'r pandemig wedi effeithio ar gyfranogiad ym maes Addysg Cyfrwng Cymraeg a'r heriau unigryw y mae'r rhieni a'r disgyblion yn eu hwynebu o ganlyniad i ddysgu o bell.

Yn olaf, hoffwn achub ar y cyfle i ddiolch i'r Aelodau am eu gwaith caled a'u cyfraniad yn ystod yr hyn a fu'n flwyddyn hynod heriol. Diolch hefyd i'r Is-gadeirydd, y Cyngorydd Julie Edwards, am ei chefnogaeth trwy gydol y flwyddyn.

Roedd gwaith arall y **PWYLLGOR CRAFFU - PLANT A PHOBL IFAINC** yn cynnwys:

- Mabwysiadu Rhanbarthol – Adroddiad Blynyddol
- Adroddiad am yr Adroddiad Rhianta Corfforaethol Blynyddol
- Arolwg Arolygiaeth Gofal Cymru mewn perthynas â'r adolygiad i Wasanaethau Plant Anabl
- Adroddiad Blynyddol Cynllun Strategol Cymraeg mewn Addysg
- Adroddiad Gwasanaeth Cwnsela Eye to Eye
- Rhoi'r Ddeddf Anghenion Dysgu Ychwanegol a Thribiwnlys Addysg (2018) ar waith yn Rhondda Cynon Taf.
- Presenoldeb Disgyblion ac Absenoldebau Heb Eu Hawdurdodi (yn unol ag atgyfeiriad gan y Pwyllgor Archwilio)
- Gwasanaeth Iechyd Meddwl i Blant a Phobl Ifainc (CAMHS)



Y Cyngorydd R. Yeo

Pwyllgor Craffu - Iechyd a Lles

Mae'r **Pwyllgor Craffu - Iechyd a Lles** yn chwarae rôl allweddol wrth asesu cyflawniad a gwaith datblygu polisi ar draws ystod o wasanaethau'r Cyngor. Mae hyn yn cynnwys pob agwedd o Ofal Cymdeithasol i Oedolion, Gwasanaethau Hamdden ac Iechyd a Diogelwch y Cyhoedd, fel sydd wedi'i nodi yn ei **Gylch Gorchwyl**.

Ymateb i COVID-19 – Gwasanaethau i Oedolion

Cafodd yr adroddiad/diweddariad cyntaf o lawer ei gyflwyno i'r Pwyllgor ar **14 Medi 2020**. Roedd hyn yn cynnwys amlinelliad o ymateb y Cyngor i bandemig COVID-19 o safbwynt y Gwasanaethau i Oedolion. Daeth y mater yma'n ganolbwynt o ran gwaith y pwyllgor yn ystod Blwyddyn y Cyngor 2020/21. Roedden ni wedi gofyn am ddangosyddion ystadegol perthnasol er mwyn monitro cyflawniad a chynlluniau gweithredu'r gwasanaeth hanfodol yma yn gywir ac yn unol â Chynllun Corfforaethol 2020/21 y Cyngor.

Yn ogystal â chraffu ar gynlluniau sydd ar waith ym meysydd iechyd a gofal cymdeithasol ac sy'n mynd i'r afael â'r heriau sy'n gysylltiedig â phandemig COVID-19, roedden ni wedi cynnig bod y rhain yn cynnwys gwybodaeth ar bwysau'r Gaeaf ledled rhanbarth Cwm Taf Morgannwg. Roedd y Pwyllgor yn awyddus i ddeall sut roedd darparwyr a phartneriaid iechyd a gofal cymdeithasol yn darparu gofal a gwasanaethau o safon yn ystod cyfnod heriol ac i sicrhau bod y cyfarwyddyd gan Lywodraeth Cymru, a oedd yn cael ei ddiweddar'u'n gyson, yn cael ei rannu'n gywir.

Deilliant - Cyflawni gwaith craffu pellach mewn perthynas â goruchwyllo a chydlynu'r broses adfer ar gyfer y Gwasanaethau i Oedolion.

Ymateb i COVID-19 - Cymorth i Gynhalwyr Sy'n Oedolion

O ganlyniad i bryderon y Pwyllgor mewn perthynas â'r cymorth sydd ar gael i gynhalwyr sy'n oedolion a'r lefel uwch o gydnerthedd a ddangoswyd ganddyn nhw a'u teuluoedd, sydd yn ei dro wedi arwain at gynnydd yn y galw ar y gwasanaethau Gofal Cymdeithasol i Oedolion, derbynion ni adroddiad yn ystod ein cyfarfod ar **8 Chwefror 2021** yn ymwneud â'r ddarpariaeth ar gyfer cynhalwyr sy'n oedolion trwy gydol y pandemig. Fe wnaethon ni graffu ar waith Cynllun Cynnal y Cynhalwyr Rhondda Cynon Taf, ynghyd â data o ddarpariaeth y gwasanaethau oriau dydd, gwasanaethau seibiant byr a gwasanaethau seibiant ffurfiol.

Mae gwasanaethau seibiant wedi parhau i gefnogi cynhalwyr di-dâl, lleoliadau preswyl a gofal nyrsio, gofal seibiant tymor byr ac mae'r gwasanaethau oriau dydd i oedolion ag anabledau dysgu neu dementia wedi parhau i weithredu er gwaetha'r cyfyngiadau.

Deilliant - Mae'r Pwyllgor wedi ymrwmo i graffu ar y mater yma trwy sicrhau bod cryfder a gwydnwch bob cynhaliwr yn parhau i gael eu cefnogi mewn modd addas drwy gydol y pandemig.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Ymateb i COVID-19 - Gwasanaethau Iechyd a Diogelwch Y Cyhoedd

Mae'r Pwyllgor Craffu ar Faterion Iechyd a Lles wedi ymrwmo i adolygu gwaith y Gwasanaethau Iechyd a Diogelwch y Cyhoedd. Rhoddwyd trosolwg o ymateb y gwasanaeth rheoliadol i'r pandemig ar **12 Ionawr 2021**. Roedd y trosolwg yma'n cynnwys y Gwasanaethau Rheoliadol (gan gynnwys Iechyd yr Amgylchedd, Safonau Masnach, Trwyddedu, Diogelwch y Cyhoedd), Gwasanaeth Digartrefedd a'r Gwasanaeth Cofrestru. Roedd hefyd yn cynnwys Gwasanaeth Orlhain Cysylltiadau Cwm Taf Morgannwg sy'n cael ei weithredu gan Gyngor Bwrdeistref Sirol Rhondda Cynon Taf ar ran y Rhanbarth. Er mwyn sicrhau bod gwaith monitro'r galw ar yr unigolion hynny sy'n agored i niwed yn ein cymunedau yn cael ei gyflawni, roedden ni wedi gofyn am **ddiweddariad** ynglŷn â Strategaeth Ddigartrefedd 2018-2022 er mwyn adolygu'r Cynllun Gweithredu ble'n addas.

Roedden ni hefyd wedi adolygu a chymeradwyo'r broses o adnewyddu **Cytundeb Lefel Gwasanaeth rhwng yr Awdurdod Lleol a Hope Rescue**, sy'n darparu cyfleuster cynelu cŵn ar gyfer y Cyngor. Roedd yna dystiolaeth o broses mwy cadarn a gwelliannau parhaus o ran y ddarpariaeth ers i'r Cytundeb Lefel Gwasanaeth gael ei roi ar waith am y tro cyntaf, ac roedd hyn wedi arwain at gymeradwyo'r cynnig i adnewyddu'r Cytundeb Lefel Gwasanaeth.

Deilliant - Roedd y Pwyllgor wedi cymeradwyo'r Cytundeb Lefel Gwasanaeth rhwng Hope Rescue a'r Awdurdod Lleol.

Hoffwn i ddiolch i holl Aelodau'r Pwyllgor am eu cefnogaeth yn ystod y cyfnod heriol yma, yn enwedig yr Is-gadeirydd, Cynghorydd y Fwrdeistref Sirol Sheryl Evans am ei chyfraniad hi hefyd.

Roedd gwaith arall y **PWYLLGOR CRAFFU - IECHYD A LLES** yn cynnwys:

- Y Gwasanaeth Camddefnyddio Sylweddau Integredig yn Rhondda Cynon Taf a Merthyr Tudful.



Y Cyngorydd S. Bradwick

Pwyllgor Craffu – Cynnal Gwasanaethau Cyhoeddus, Cymunedau a Ffyniant

Mae'n bleser gen i gyflwyno rhywfaint o waith y **Pwyllgor Craffu – Cynnal Gwasanaethau Cyhoeddus, Cymunedau a Ffyniant**. Rôl y Pwyllgor Craffu - Cynnal Gwasanaethau Cyhoeddus, Cymunedau a Ffyniant, fel sydd wedi'i nodi yn ei **Gylch Gorchwyl**, yw craffu ar faterion sy'n effeithio ar Wasanaethau Cymuned allweddol CBSRhCT.

Ymateb i COVID-19 - Gwastraff ac Ailgylchu

Yn ystod y broses o bennu'r Rhaglen Waith ar gyfer 2020/21, roedd y Pwyllgor wedi penderfynu blaenoriaethu a pharchu'r sefyllfa unigryw eleni. Roedden ni wedi cydnabod effaith anochel COVID-19 ar y Gwasanaethau Rheng Flaen ac felly wedi blaenoriaethu ymateb y Cyngor i'r pandemig a sut roedd hyn wedi effeithio ar dargedau Llywodraeth Cymru sy'n gofyn bod Cymru'n ailgylchu 70% o'i gwastraff erbyn 2025. Roedd yr Awdurdod wedi mynd tu hwnt i'r targed a gafodd ei bennu gan Lywodraeth Cymru, sef 64%, gan sicrhau bod 68% o'i wastraff yn cael ei ailgylchu. Mae hyn 1/2% yn llai na'r flwyddyn flaenorol. Mae hyn yn dyst i gydnerthedd ac ymrwymiad ein staff a'n gweithdrefnau casglu a gwaredu.

Wrth i'r Canolfannau Ailgylchu yn y Gymuned ailagor, gan weithredu mesurau diogelwch llym i gydymffurfio â deddfwriaeth COVID-19, roedd staff wedi ymateb i'r newid mewn deddfwriaeth ac addasu'i ffordd o weithio i sicrhau bod modd i drigolion fynychu'r Canolfannau Ailgylchu yn y Gymuned yn ddiogel er mwyn cael gwared ar wastraff. Roedd ymrwymiad y trigolion tuag at ailgylchu yn glir. Yn ystod yr wythnos cyn y Nadolig 2020, wythnos y Nadolig a'r wythnos ganlynol, roedd swm y gwastraff ailgylchu/gwastraff bwyd a gafodd ei gasglu wedi dyblu o'i gymharu â'r wythnos flaenorol. Casglwyd dros 400 tonn o wastraff bwyd a 450 tonn o wastraff ailgylchu mewn diwrnod, cafodd y gwastraff yma ei gasglu dros gyfnod o wythnos yn ystod y flwyddyn flaenorol. Roedd hyn wedi cyfrannu at ostyngiad sylweddol yn y ffigur gwastraff gweddilliol yn ystod y cyfnod hwn. Da iawn i'n trigolion sydd yn amlwg wedi ymrwmo i gefnogi'r Awdurdod i gyflawni targedau uchelgeisiol Llywodraeth Cymru sydd, yn y pen draw, yn anelu at sicrhau dyfodol ddiwastraff erbyn 2050.

Deilliant - Mae cyflawni targedau Llywodraeth Cymru yn flaenoriaeth i'r Awdurdod ac wrth bennu ein Blaenraglen Waith ar gyfer 2021/22 byddwn ni'n ystyried y targedau yma. Byddwn ni'n gweithio gydag ysgolion a busnesau lleol i herio'u gweithdrefnau ailgylchu a gwastraff, a'u gwella nhw, er mwyn cefnogi'r Awdurdod. Rydyn ni'n awyddus i gyfleu neges sy'n pwysleisio bod gan bawb gyfrifoldeb i fynd i'r afael â'r mater yma.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Gwaith cyn y cam craffu: Gorchmynion Diogelu Mannau Cyhoeddus sy'n ymwneud â Mesurau Rheoli Cŵn

Ar **23 Medi 2020**, roedd y Pwyllgor wedi cyflawni gwaith cyn y cam craffu ar y cynnig i ymestyn ac amrywio gorchmyn diogelu manau cyhoeddus CBS Rhondda Cynon Taf mewn perthynas â mesurau rheoli cŵn. Roedden ni wedi trafod deilliannau'r ymgynghoriad â'r cyhoedd sy'n ymwneud â dau Orchymyn Diogelu Mannau Cyhoeddus mewn perthynas â Mesurau Rheoli Cŵn yn Rhondda Cynon Taf. Cynigwyd y dylai'r Gorchmynion gael eu hadnewyddu am 3 blynedd bellach er mwyn sicrhau bod y manteision sylweddol sy'n gysylltiedig â'r gorchmynion o ran mesurau rheoli cŵn yn parhau ac i sicrhau bod modd mynd i'r afael â'r nifer fach o bobl sy'n parhau i anwybyddu'r rheolau.

Deilliant - Penderfynodd yr Aelodau na fyddai dulliau gorfodi pellach yr un mor effeithiol ag addysgu'n trigolion. Roedd yr Aelodau felly wedi awgrymu bod yr Awdurdod yn gweithio'n agos â'n hysgolion i addysgu'n plant a phobl ifainc am ba mor bwysig yw hi i fod yn berchennog cyfrifol a deall y peryglon iechyd posibl sy'n gysylltiedig â pheidio â glanhau ar ôl eu cŵn.

Mae'r Pwyllgor Craffu – Cynnal Gwasanaethau Cyhoeddus, Cymunedau a Ffyniant wedi cyflawni gwaith sylweddol o ran effaith COVID-19 ar ein gwasanaethau ac rydyn ni'n dymuno estyn diolch i'n holl staff am eu gwaith caled, eu hymrwymiad a'u hymdrechion wrth sicrhau bod gwasanaethau hollbwysig yn parhau i gael eu darparu i drigolion Cyngor Bwrdeistref Sirol Rhondda Cynon Taf. Hoffwn i ddiolch i Is-gadeirydd y Pwyllgor, Cynghorydd y Fwrdeistref Sirol Tina Williams, a holl aelodau'r Pwyllgor Craffu am eu gwaith caled a'u hymrwymiad yn ystod y 12 mis diwethaf wrth i ni barhau i sicrhau ein bod ni wedi craffu ar faterion sydd o bwys i'r cyhoedd yn ystod flwyddyn yma.

Roedd gwaith arall y **PWYLLGOR CRAFFU - CYNNAL GWASANAETHAU CYHOEDDUS, CYMUNEDAU A FFYNIANT** yn cynnwys:

- Effaith COVID-19 ar Ganolfannau Ailgylchu yn y Gymuned
- Cyfleuster Rheoli Gwastraff Bryn Pica
- Effaith COVID-19 ar Weithredu'r Adran Parciau a Chefn Gwlad
- Uned Gorfodi Gofal y Strydoedd
- Y Bartneriaeth Orfodi - Parcio
- Newidiadau i Gasgliadau Gwastraff Gwyrdd



Y Cyngorydd M. Powell

Pwyllgor Craffu – Cyllid a Chyflawniad

A minnau'n Gadeirydd y **Pwyllgor Craffu – Cyllid a Chyflawniad**, rydw i'n falch o adrodd ar flwyddyn arall sydd wedi bod yn llawn cynnydd, er bod hynny wedi bod o dan amgylchiadau nas gwelwyd eu tebyg o'r blaen. Rydyn ni wedi dal ati i herio cynigion a gwariant cyllideb y Cyngor yn drylwyr drwy gydol y pandemig, yn ogystal â chraffu ar gyflawniad y Cyngor yn unol â'r hyn sydd wedi'i amlinellu yn ein **cylch gorchwyl**.

Adolygiad o'r Strategaeth Dwristiaeth

Ym mis Rhagfyr 2020, derbynion ni ddiweddariad ar y **Strategaeth Dwristiaeth Ddrafft** yn sgil pandemig COVID-19. O ganlyniad i effaith sylweddol COVID-19 ar y sector, roedd y pwyllgor yn awyddus i ddeall sut roedd y Cyngor yn gweithio gyda'r sector er mwyn ei helpu i oresgyn heriau'r pandemig ac edrych tua'r dyfodol, gan gydnabod pwysigrwydd y sector yma o ran cyflawni amcanion cynllun corfforaethol y Cyngor. Roedd yr Aelodau'n falch iawn o'r cynnydd sy'n dal i fynd rhagddo a'r amcanion a nodwyd yn y cynllun drafft.

Gwaith cyn y cam craffu: Adroddiadau Chwarterol ar Gyflawniad y Cyngor

Aeth y pwyllgor ati i graffu ar yr **Ymgynghoriad ar Gyllideb 2021/22**, yn rhan o'i swyddogaeth ymgynghorol ac yn unol â'i gylch gorchwyl.

Deilliant - Cafodd adborth, ymholiadau a heriau o'r gwaith craffu eu hymgorffori yng Ngham 1 o'r adroddiad ar yr Ymgynghoriad, yn ogystal â'r adborth a gafwyd gan bob rhanddeiliad arall. Cafodd y rhain eu trafod gan y Cabinet wrth iddo lunio Strategaeth Gyllideb Refeniw arfaethedig ar gyfer blwyddyn ariannol 2021/22.

Gwnaethon ni waith cyn y cam craffu ar Strategaeth Gyllideb Refeniw 2021/22 **ar ddechrau 2021**. Yn benodol, gwnaethon ni sylwadau am **Strategaeth Gyllideb Arfaethedig y Cabinet ar gyfer y materion canlynol: Treth y Cyngor, Cyllideb Ysgolion, Effeithiolrwydd a Buddsoddiadau Ychwanegol**.

Deilliant - Rhoddodd hyn gyfle i aelodau nad oeddent yn rhan o'r adain weithredol i roi adborth ar y cynigion, a chafodd y rhain eu trafod gan y Cabinet cyn iddo argymhell y Strategaeth i'r Cyngor llawn ym mis Mawrth 2021.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Ymateb i COVID-19 - Trawsnewid Digidol

Yn yr adroddiad blynyddol y llynedd, cyfeiriais at ein hadolygiad o **Strategaeth Ddigidol 2017-20**, ac roedd hi'n briodol ein bod ni wedi derbyn diweddariad gan **Wasanaethau Digidol a TGCh y Cyngor**, a fu'n egluro'r gefnogaeth a roddwyd i wasanaethau'r Cyngor dros y 12 mis diwethaf. Roedd y Pwyllgor Craffu yn cydnabod gwerth cyflawniad llwyddiannus Strategaeth Ddigidol y Cyngor ar gyfer 2017/20, a fu'n gymorth o ran ymateb yn gyflym i COVID-19 drwy alluogi staff i weithio gartref, cyfarfodydd rhithwir ar gyfer Aelodau a Swyddogion, gwaith trawsnewid ysgolion drwy hwb a datblygu prosesau digidol ar gyfer trigolion RhCT, yn ogystal â chefnogi'r rhaglen Profi, Olrhain, Diogelu a'r rhaglenni profi/brechu.

Deilliant - Mae ymrwymiad parhaus y bydd y Pwyllgor Craffu - Cyllid a Chyflawniad yn rhan o'r ymgynghoriad ar Strategaeth Ddigidol y Cyngor ar gyfer 2021, ac roedd y Pwyllgor yn awyddus i sicrhau bod y cynnydd cadarnhaol sydd wedi mynd rhagddo yn ystod y pandemig yn cael ei ymgorffori yn nhrefniadau gwaith y dyfodol.

Craffu ar Strategaeth Cyflogaeth a Sgiliau 2019-21

Yn rhan o'n cylch gorchwyl, roedden ni wedi adolygu'r Strategaeth Cyflogaeth a Sgiliau ar gyfer 2019-21 er mwyn asesu sut mae'r Cyngor a'i bartneriaid wedi cyflawni'u blaenoriaethau trwy gydol pandemig COVID-19 er mwyn cynnig cymorth i ddysgwyr, y rhai sy'n chwilio am waith a chyflogwyr yn rhan o nifer o raglenni cymorth cyflogaeth, rhaglenni llwybr i waith a darpariaeth ar-lein. Roedd y Pwyllgor Craffu wedi nodi effaith hir dymor COVID-19 ar fusnesau a chymunedau a pha mor bwysig yw hi bod y gwasanaethau yma'n addasu'u darpariaeth i ddenu dysgwyr newydd a chyfleoedd i fanteisio i'r eithaf ar adnoddau cyfredol er mwyn datblygu sgiliau a darparu cymorth cyflogaeth.

Deilliant - Wrth i ni fynd ati i bennu ein Blaenraglen Waith ar gyfer 2021/22, byddwn ni'n talu sylw i'r Strategaeth Cyflogaeth a Sgiliau, yn enwedig o ran datblygu cynllun adfer yn dilyn COVID-19 a'r cynigion i ddatblygu cynllun newydd ar ddiwedd 2021.

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Wrth gwrs, rhaid i mi ddiolch i holl aelodau'r Pwyllgor Craffu – Cyllid a Chyflawniad am eu gwaith caled a'u hymrwymiad parhaus wrth herio cyflawniad y Cyngor er mwyn sicrhau canlyniadau gwell ar gyfer ein trigolion. Diolch hefyd i'r Is-gadeirydd, Graham Thomas, am ei gymorth drwy gydol y flwyddyn.

Hoffwn hefyd achub ar y cyfle i ddiolch i Gadeirydd y Pwyllgor Trosolwg a Chraffu am ddal ati i gefnogi gwaith y Pwyllgor bob amser.

Roedd gwaith arall y **PWYLLGOR CRAFFU - CYLLID A CHYFLAWNIAD** yn cynnwys:

- Y Strategaeth Cyflogadwyedd a Sgiliau 2019-21
- Adroddiad Strategaeth Gyfalaf 2021/22
- Adroddiad Strategaeth Rheoli'r Trysorlys ar gyfer 2021/22
- Cynnydd yn erbyn y Cynllun Rheoli Asedau Corfforaethol 2018/23
- Trafod Cynllun Ariannol Tymor Canolig y Cyngor - 2020/21 i 2023/24
- Adroddiad Monitro Blyneddol yr Ardoll Seilwaith Cymunedol ar newidiadau arfaethedig i Restr Rheoliad 123
- Dull gweithredu 'digidol yn ddiodyn' y Cyngor

Gwaith Pwyllgorau Trosolwg a Chraffu Rhondda Cynon Taf yn ystod Blwyddyn y Cyngor 2020-21

Prif Nodau'r Pwyllgorau Craffu:

- Sicrhau canlyniadau gwell ar gyfer trigolion RhCT
- Ychwanegu gwerth at y ffordd o wneud penderfyniadau
- Gweithio gyda'r Cabinet mewn modd adeiladol
- Cyflwyno heriau cadarnhaol fel ffrind beirniadol
- Defnyddio tystiolaeth gadarn i atgyfnerthu canfyddiadau
- Dysgu oddi wrth eraill

Y Ffocws ar gyfer 2021/22:

- Parhau i gynnal arfer da'r Cyngor o ran cyflawni gwaith cyn y cam craffu ar gyfer penderfyniadau hanfodol, a sicrhau bod y Pwyllgor yn dal ati i ymgysylltu â'r Aelod Cabinet/deiliad portffolio perthnasol er mwyn nodi cyfleoedd i graffu yn y dyfodol. Bydd hyn yn unol â chynigion Deddf Llywodraeth Leol ac Etholiadau (Cymru).
- Datblygu'r pecyn cymorth Craffu i ddarparu canllawiau ymarferol a hawdd eu dilyn sy'n rhoi eglurder i Aelodau.
- Datblygu cymorth pellach i Aelodau'r Pwyllgorau Craffu, gan ganolbwyntio ar hunanarfarnu; sgiliau cadeirio; craffu ar ddata cyflawniad; craffu ar faterion cyllid; a datblygu cyfleoedd e-ddysgu drwy'r Porth i Aelodau.
- Sicrhau bod y Pwyllgorau Craffu yn cynnal arferion hunanarfarnu o leiaf unwaith y flwyddyn (wrth baratoi i lunio'r Adroddiad Blynnyddol).
- Sicrhau bod ein trefniadau o ran craffu yn dal ati i gydymffurfio â gofynion Deddf Llesiant Cenedlaethau'r Dyfodol 2015, ac yn canolbwyntio ar yr angen i leihau'r anghydraddoldebau sy'n dod yn sgil anfantais economaidd-gymdeithasol.
- Ystyried dulliau mwy arloesol ac effeithiol o graffu yn sgil pandemig COVID-19, gan fanteisio'n llawn ar y dechnoleg sydd ar gael.
- Annog y cyhoedd i wneud rhagor o ran cyfrannu at y broses ddemocrataidd drwy bennu rhaglenni gwaith a darlledu cyfarfodydd ar-lein.

Bydd y Gweithgor Craffu ar Hysbysiadau Cosb Benodedig, sydd â'r dasg o graffu ar effaith y mae rhoi'r Hysbysiadau Cosb Benodedig ar waith wedi'i chael ar Bresenoldeb a Lles Iedled y Fwrdeistref Sirol, yn cyflwyno'i ganfyddiadau a'i argymhellion i'r Cabinet yn ystod Blwyddyn 2021/22 y Cyngor.

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